PUCKLECHURCH PARISH COUNCIL

To all members of the Council.
You are hereby summoned to attend the ordinary meeting of Pucklechurch Parish Council to be held on Wednesday 18th November 2026 at 7.30 pm at The Bungalow Ashfield prison. The meeting has been called for the purpose of transacting business as per the details on the agenda below.

Notice to members of the Public.
This meeting is a meeting in public not a public meeting. Members of the public are invited to join the meeting and to ask questions and raise issues with the councillors during public participation. This session will last no more than 15 minutes.

Members and Parishioners are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, age, gender, sexual orientation, marital status and any disability and religious beliefs), Crime & Disorder, Health & Safety and Human Rights.
Signed:



Daphne Dunning
Clerk and RFO Pucklechurch Parish Council
Wednesday 11th November 2026.

AGENDA

Public Participation.
Questions and comments from members of the public. No decision can be taken during this session, but the Chair may decide to refer any matters raised for further consideration.
N.B Councils cannot lawfully decide items of business that are not specified in the summons/agenda (LGA1972 Sch.12, p10(2)(b).

AGENDA

1. **To receive Apologies for absence.** (LGA 1972 85(1))**.**

2. **Declarations of Interest (if any) and dispensations.**
   Under Section 31 of Localism Act 2011 and in accordance with the Councils' Code of Conduct (section 27(6) (d)), any declarations of disclosable pecuniary or personal interests must be declared and Standing Orders followed. Requests for dispensations can be considered if received in advance of the meeting and in writing to the Clerk (Proper Officer) – Localism Act 2011 S33.

3. **To approve minutes and sign as a correct record of the council meeting.** (LGA 1972 sch12, p41(1).
   To confirm the minutes of 21st October 2026 for accuracy (draft previously circulated to Councillors and published on website).

4. **To receive Reports from Ward Councillors.**

5. AGENDA ITEMS TO ACTION.

5a. To receive any updates and agree any actions relating to the Community Centre including:

i. Fire alarm update

5b. To receive any updates on the Scout hut and agree any actions.

5c. To receive any updates and agree any actions on other projects including

i. Recreation ground sports pitches – to note work resumes in the spring.
ii. Pucklechurch Woodland – to note tree planting resumes on 1st December.
iii. CHOW youth project.
iv. Proposed wind turbines at Leigh Farm – to receive holding response to our letter of 10th August.
v. Shortwood play area.

5d. To receive and consider a proposal for the listed phone box in Pucklechurch and agree any actions.

5e. To receive update from staffing working group and approve the recruitment paperwork and agree the process and timescales for recruiting a new Clerk and Responsible Financial Officer.

5f. To ensure business continuity during recruitment, to agree to a temporary change to the Unity Bank mandate to add an additional councillor/councillors to:

i. have access to the 'submit' function
ii. have access to the 'admin' rights which allows the management of approved users.

5g. To consider the draft budget for 2027_28 and agree any actions.

5h. To receive annual independent play inspection reports for 2026 and agree any actions.

5i. To receive annual tree inspection reports and note commissioning of essential and recommended works and ivy removal.

5j. To receive notification of South Gloucestershire Council's consulting on the Council Budget for 2027-28 and agree any actions.
The consultation runs from Tuesday 27October 2026 - Sunday 20 December 2026. Full details can be found at https://councilbudget2728.commonplace.is

6. AGENDA ITEMS TO NOTE.

6a. To note items of correspondence:

i. To note South Gloucestershire Council's Chair's Community Awards previously circulated.
ii. To receive the latest Police report.
iii. To note the agreed response has been submitted to South Gloucestershire Council regarding potential options for S106 contributions for P26/02264/F Land Between Hillcrest And BT Exchange, Abson Road, Pucklechurch.

6b. To note the success of the Pucklechurch Neighbourhood Plan at the referendum.

7. PLANNING

7a. Planning applications.
To note approved comments submitted under delegated powers.

7ai. P26/02394/PIP Land At Westerleigh Road Pucklechurch South Gloucestershire BS16 9PY
Permission in principle for the erection of 2no Dwellings. Objection

7aii. P26/02523/TCA White Hart 1 Abson Road Pucklechurch South Gloucestershire BS16 9RH
Works to 1no. Yew to reduce by 8 meters high and 6 meters wide and 1no. Silver Birch to prune back to the original pruning point to reduce height by approximately 2 meters and width on each side by approximately 1.5 meters, all situated in the Pucklechurch Conservation Area. Defer to Tree Officer.

To note comments submitted under delegated powers as agreed at the October meeting.. Adjacent parish

7aiii. P26/02264/F Land Between Hillcrest And BT Exchange Abson Road Pucklechurch South Gloucestershire
Erection of 34no. dwellings (use class C3) with associated development and works. Objection.

7aiv. P26/02306/HH Yew Tree House 12 Abson Road Pucklechurch South Gloucestershire BS16 9RH
Demolition of attached garage and outbuilding. Erection of 1no. outbuilding, and single storey side extension to form garage and additional living accommodation. No objections.

7av. P26/02288/LB 15 Westerleigh Road Pucklechurch South Gloucestershire BS16 9RB
External alterations with the installation of solar PV panels to a section of the rear facing pitched roof. Defer to Conservation Officer.

7avi. P26/02172/F Land At Westerleigh Road Pucklechurch BS16 9PY
Change of use of land to residential curtilage. Erection of detached single storey garage/store ancillary to main dwelling. No objections.

7b. Planning decisions. To note.
None at the time of the agenda.

7c. Planning enforcement and any other actions.
None at the time of the agenda.

8. REPORTS

8a. To receive report from the Clerk.

9. FINANCE

9a. To approve contractual and other obligations for November 2026.

9b. To receive and approve reconciliations for October 2026.

9c. To note CIL return for 2024_25

Date of next meeting 9th December 2026