



PUCKLECHURCH PARISH COUNCIL

To all members of the Council.

You are hereby summoned to attend the ordinary meeting of Pucklechurch Parish Council to be held on Wednesday 19th August 2026 at 7.30 pm at The Bungalow Ashfield prison. The meeting has been called for the purpose of transacting business as per the details on the agenda below.

Notice to members of the Public.

This meeting is a meeting in public not a public meeting. Members of the public are invited to join the meeting and to ask questions and raise issues with the councillors during public participation. This session will last no more than 15 minutes.

Members and Parishioners are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, age, gender, sexual orientation, marital status and any disability and religious beliefs), Crime & Disorder, Health & Safety and Human Rights.

Signed:

Daphne Dunning
Clerk and RFO Pucklechurch Parish Council
Wednesday 12th August 2026

AGENDA

Public Participation.

Questions and comments from members of the public. No decision can be taken during this session, but the Chair may decide to refer any matters raised for further consideration. N.B Councils cannot lawfully decide items of business that are not specified in the summons/agenda (LGA1972 Sch.12, p10(2)(b)).

AGENDA

- 1. To receive Apologies for absence and approve reasons given. (LGA 1972 85(1)).**
- 2. Declarations of Interest (if any) and dispensations.**
Under Section 31 of Localism Act 2011 and in accordance with the Councils' Code of Conduct (section 27(6) (d)), any declarations of disclosable pecuniary or personal interests must be declared and Standing Orders followed. Requests for dispensations can be considered if received in advance of the meeting and in writing to the Clerk (Proper Officer) – Localism Act 2011 S33.
- 3. To approve minutes and sign as a correct record of the council meeting. (LGA 1972 sch12, p41(1)).**
To confirm the minutes of 22nd July 2026 for accuracy (draft previously circulated to Councillors and published on website).
- 4. To receive Reports from Ward Councillors.**
- 5. AGENDA ITEMS TO ACTION.**

5a. To receive any updates and agree any actions relating to the Community Centre.

5b. To receive any updates on the Scout hut and agree any actions.

5c. To receive any updates and agree any actions on other projects.

5d. To consider and agree the proposed programme by the CHOW team commencing at the end of September/first week of October and approve the use of a small area of the Recreation Ground adjacent to the burial ground for siting the vehicle, with an approved contingency for poor weather.

5e. To approve the preparation of a new lease for the Community Centre with Pucklechurch Community Centre and delegate responsibility to the Clerk to obtain professional advice to draw up the new agreement. Legal fees at least £1500 plus vat.

5f. To receive and agree the action plan for 2026_27.

5g. To consider and approve revised policies including:

- I. Investment policy.
- II. Dignity at work policy.

5h. To receive and consider a request from the Chair of Governors at Pucklechurch Primary School regarding grounds maintenance and agree any actions.

5i. To consider correspondence regarding speeding on Westerleigh Road and agree if any further actions are needed.

5j. To agree if the council wishes to respond to the following consultations:

- Draft Statement of Licensing Policy 2027 - consultation is open until 23:59 on 22 October 2026.
- Draft Street Trading Policy and Application Guidelines - consultation is open until 23:59 on 22 October 2026.

5k. To receive a request to consider screening the National Emergency Briefing film in Pucklechurch and the offer of support with a facilitated discussion and agree any actions.

Link to National Emergency Briefing information <https://www.nebriefing.org/host-the-film>

6. AGENDA ITEMS TO NOTE.

6a. To note items of correspondence:

- i. To note legal costs to support first registration of Scout hut are £1500 (net)
- ii. To note the valuation costs for first registration of the Scout hut is £400 (net)
- iii. To note the Pucklechurch Neighbourhood Plan is moving to the referendum stage.

7. PLANNING

7a. Planning applications.

7ai. P26/01401/HH 25 Main Road Mangotsfield South Gloucestershire BS16 9NH

Erection of 1no. detached annexe ancillary to the main dwelling.

To note applications considered under delegated powers due to timescales - no objections raised:

7a.ii. P26/01623/HH 10 Castle Road Pucklechurch South Gloucestershire BS16 9RF
Demolition of existing rear porch. Erection of single storey rear extension to form additional living accommodation.

7a.iii. P26/01633/HH 48 Kestrel Drive Pucklechurch South Gloucestershire BS16 9SX
Erection of a single storey rear extension and first floor front extension over the existing entrance porch to form additional living accommodation.

7b. Planning decisions. To note.

7b.i. P26/01378/HH 71 HawkrIDGE Drive Pucklechurch South Gloucestershire BS16 9SW
Installation of side dormer to facilitate loft conversion and a first floor extension over existing porch to provide additional living accommodation. Approved with conditions.

7b.ii P25/00141/RVC (formerly P22/06238/F)) Land At Westerleigh Road Westerleigh Road Pucklechurch South Gloucestershire BS16 9PY
Regularisation of alterations undertaken during the implementation of an approved stable conversion. Approved with conditions.

7c. Planning enforcement and any other actions.

None at the time of the agenda.

8. REPORTS

8a. To receive report from the Clerk.

9. FINANCE

9a. To approve contractual and other obligations for August 2026 and those made under delegated powers.

9b. To receive and approve reconciliations for July 2026.

Date of next meeting 16th September 2026