

Explanation of variances – pro forma

Name of smaller authority: **PUCKLECHURCH PARISH COUNCIL**

County area (local councils and pa **AVON**)

Insert figures from Section 2 of the AGAR in all **Blue highlighted boxes**

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2020/21	2021/22	Variance	Variance	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
	£	£	£	%			
1 Balances Brought Forward	97,196	110,437				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	73,500	84,476	10,976	14.93%	NO		Increase in precept due to costs associated with ash die back. Based on tax base increase amounted to 22p/week
3 Total Other Receipts	2,038	6,328	4,290	210.50%	YES		Cemetery income increased by £950. Allotment rental increased £110. Pitch rental £381 (no charges 20/21 Covid) £3005 \$106 monies received to reconfigure allotments. Interest fell by £9 and miscellaneous income fell by £147 (20/21 included refund of cancelled McAfee subscription and £50 donation)
4 Staff Costs	17,934	19,970	2,036	11.35%	NO		Evaluation and re-grading of clerk's role
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	44,363	59,233	14,870	33.52%	YES		£3000 spending on allotment improvements using \$106 monies, extensive tree works including safety action on ash die back £7667, donations up by £ 1500, play area maintenance up £1012, costs of new website and email hosting £1280
7 Balances Carried Forward	110,437	122,038			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	109,469	119,325				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and Assets	96,315	97,244	929	0.96%	NO		new playground signage
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

BOX 10 VARIANCE EXPLANATION NOT REQUIRED IF CHANGE CAN BE EXPLAINED BY BOX 5 (CAPITAL PLUS INTEREST PAYMENT)