

# Pucklechurch Parish Council, Burial Ground Risk Assessment. Year 2021 - 2022

This risk assessment is a systematic general examination of working conditions, workplace activities and environmental factors that will enable the Parish Council to identify any potential inherent risks.

The Parish Council, based on a recorded assessment, will take all practical and necessary steps to reduce or eliminate the risks, insofar as is practically possible.

This document has been produced to enable Pucklechurch Parish Council to assess the risks that it faces and satisfy itself that it has taken adequate steps to minimise them.

In conducting this exercise, the following plan was followed:

- Identify the areas to be reviewed
- Identify what the risk may be
- Evaluate the management and control of the risk and record all findings
- Review, assess and revise if required

This policy will be reviewed annually or earlier if required by legislation or additional material.

<u>Hazard</u>	<u>Risk Matrix</u>	<u>Control</u>	<u>Review Timing</u>
<b>Physical</b>			
Slips / Trips / Falls	L / 1	Maintenance program in place for cutting grass, hedges. Regular inspections.	As required
Public injury as a result of contractors	L / 1	Contractors are required to provide appropriate insurance cover and is inspected prior to any work commencing. Contractor should operate to a safe system of work and have appropriate risk assessments to ensure risks are minimalised. All machinery should be fit for purpose and the operator trained to use.	As required.
Paths / Access routes	L / 1	Paths / access routes become slippery when wet. Overgrowing branches or bushes can cause personal injury. Maintenance program in place for cutting of grass, hedges etc. Regular inspections.	As required
Dogs	L / 1	All dogs should be kept on a lead within the burial grounds. Signage in place	Annually
Weedkilling / Spraying	L / 2	Contractor to use approved chemicals / materials only. Contractor should hold COSHH assessment in the event of an incident. Contractor should inform the public with signage when spraying.	As required

Vandalism / Damage	M / 2	Regular inspections of the whole site. Access gates are kept closed. Any acts of damage or theft are reported to the Police and the Parish Clerk.	As required
Graves	L / 1	Any dug and prepared graves should be barriered to prevent falls. Any materials left in the area should be left in a safe area, not obstructing access routes. All machinery should be removed or safely locked to prevent unwanted access	As required
Flooding / Environmental Issues	L / 1	Any incidents should be reported to the Parish Clerk. Regular inspections.	As required
Memorial issues	M / 1	Regular checks. All incidents / issues to be reported to the Parish Clerk. Any dangerous memorial to be made safe by an agreed method.	As required

Risk Matrix Guide		Severity of Harm (Impact)		
		Low (L)	Medium (M)	High (H)
Likelihood	High (H)	3	4	5
	Medium (M)	2	3	4
	Low (L)	1	2	3

Completed By A. HEMMING Date 4/8/2021 Position PARISH COUNCILLOR  
 Signature Andrew Hemming