

Bank reconciliation - Template

This reconciliation should include all bank and building society accounts, including short term investment accounts. It must agree to Box 8 in the column headed "Year ending 31 March 2026" in the Accounting Statements of the AGAR - and will also agree to Box 7 when prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative

Name of smaller authority:

County area (local councils and parish meetings only):

Financial year ending 31 March 2026

Prepared by (Name and Role):

Date: 08/04/2026

	£	£
Balance per bank statements as at 31/3/26		
Unity Bank T2 account	13,950.34	
Unity Bank Instant Access account	91,676.60	
Hinkley and Rugby BS Local Council 90 day notice account	<u>76,206.99</u>	
		181,833.93
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/26 (enter these as negative numbers)	<u>0.00</u>	
Add: any un-banked cash as at 31/3/26	-	
Net balances as at 31/3/26		<u><u>181,833.93</u></u>