

## Bank reconciliation - Template

This reconciliation should include all bank and building society accounts, including short term investment accounts.

It must agree to Box 8 in the column headed "Year ending 31 March 20XX" in the Accounting Statements of the AGAR - and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: **PUCKLECHURCH PARISH COUNCIL**

County area (local councils and parish meetings only): **AVON**

Financial year ending 31 March 2023

Prepared by (Name and Role): **Daphne Dunning Clerk and Responsible Financial Officer**

Date: **25/04/2023**

	£	£
<b>Balance per bank statements as at 31/3/2023:</b>		
NatWest current	65,503.25	
NatWest Reserve	30,280.38	
Unity Bank	39,118.93	
		134,902.56
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/2023 (enter these as negative numbers)		
none	0.00	
Add: any un-banked cash as at 31/3/2023		
None	-	
		-
<b>Net balances as at 31/3/2023</b>		<b>134,902.56</b>

What is the figure in Box 8 in the Accounting Statement? **134,903**

Does the bank reconciliation above agree to Box 8? Yes