

Rec. Recommendation Response
No.

Review of Payments & VAT

R1 Going forward, as and when the two Nat West accounts are closed down and funds transferred to the Unity account, detail should only be recorded in the relevant cashbook columns affecting the month-end balances and not be analysed as receipts or payments in the detailed analysis columns. Noted 2023/05/17 7h

R2 Similarly, should the need arise to cancel / write-back uncleared cheques in the cashbooks, they should be recorded as negative payments, not receipts. Noted 2023/05/17 7h

Review of Income

R4 To comply with the adopted Financial Regulations (Para 9.3 refers), fees and charges must be reviewed annually: where no changes are agreed, that decision should be minuted formally. Reviewed 2023/05/17 7g