

## Explanation of variances – pro forma

Name of smaller authority: **PUCKLECHURCH PARISH COUNCIL**

County area (local councils and parishes): **AVON**

Insert figures from Section 2 of the AGAR in all **Blue highlighted boxes**

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

|  | 2020/21 | 2021/22 | Variance | Variance | Explanation Required? | Automatic responses trigger below based on figures input, <b>DO NOT OVERWRITE THESE BOXES</b>   | Explanation from smaller authority ( <b>must include narrative and supporting figures</b> )  |
|--|---------|---------|----------|----------|-----------------------|---|--|
|  | £       | £       | £        | %        |                       |   |  |
| 1 Balances Brought Forward                                       | 97,196  | 110,437 |          |          |                       | Explanation of % variance from PY opening balance not required - Balance brought forward agrees |  |
| 2 Precept or Rates and Levies                                    | 73,500  | 84,476  | 10,976   | 14.93%   | NO                    |   | Increase in precept due to costs associated with ash die back. Based on tax base increase amounted to 22p/week   |
| 3 Total Other Receipts   | 2,038   | 6,328   | 4,290    | 210.50%  | YES                   |   | Cemetery income increased by £1950, £3005 S106 monies received and reconfiguration of allotments resulted in rental up by £110   |
| 4 Staff Costs  | 17,934  | 19,970  | 2,036    | 11.35%   | NO                    |   | Evaluation and re-grading of clerk's role  |
| 5 Loan Interest/Capital Repayment                                | 0       | 0       | 0        | 0.00%    | NO                    |   |  |
| 6 All Other Payments   | 44,363  | 59,233  | 14,870   | 33.52%   | YES                   |   | £3000 spending on allotment improvements using S106 monies, extensive tree works including safety action on ash die back £7667, donations up by £ 1500, play area maintenance up £1012, costs of new website and email hosting £1280 |
| 7 Balances Carried Forward                                       | 110,437 | 122,038 |          |          | NO                    | VARIANCE EXPLANATION NOT REQUIRED   |  |
| 8 Total Cash and Short Term Investments                          | 109,469 | 119,325 |          |          |                       | VARIANCE EXPLANATION NOT REQUIRED   |  |
| 9 Total Fixed Assets plus Other Long Term Investments and Assets | 96,315  | 97,244  | 929      | 0.96%    | NO                    |   | new playground signage   |
| 10 Total Borrowings  | 0       | 0       | 0        | 0.00%    | NO                    |   |  |

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

BOX 10 VARIANCE EXPLANATION NOT REQUIRED IF CHANGE CAN BE EXPLAINED BY BOX 5 (CAPITAL PLUS INTEREST PAYMENT)