

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: **PUCKLECHURCH PARISH COUNCIL**

County area (local councils and parish meetings only): **AVON**

Financial year ending 31 March 2022

Prepared by (Name and Role): **DAPHNE DUNNING CLERK AND RFO**

Date: **30/04/2022**

	£	£
Balance per bank statements as at 31/3/22		
Natwest	93,647.12	
Natwest business reserve	<u>30,147.77</u>	
		123,794.89
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/22 (enter these as negative numbers)		
3014	(50.00)	
3022	(50.00)	
3042	(200.00)	
3061	(334.05)	
3075	(50.00)	
3081	(500.00)	
3082	(500.00)	
3083	(200.00)	
3084	(720.00)	
3087	(22.50)	
3088	(172.80)	
3091	(473.48)	
3095	(383.95)	
3096	(39.96)	
3097	(650.00)	
[add more lines if necessary]	(20.00)	
3099	(35.45)	
3100	(37.80)	
3101	<u>(30.00)</u>	
		(4,469.99)
Add: any un-banked cash as at 31/3/22	-	
		-
Net balances as at 31/3/22 (Box 8)		<u><u>119,325</u></u>