



## PUCKLECHURCH PARISH COUNCIL

### **To all members of the Council.**

You are hereby summoned to attend the ordinary meeting of Pucklechurch Parish Council to be held on Wednesday 18<sup>th</sup> February 2026 at 7.30pm at The Bungalow Ashfield prison. The meeting has been called for the purpose of transacting business as per the details on the agenda below.

### **Notice to members of the Public.**

This meeting is a meeting in public not a public meeting. Members of the public are invited to join the meeting and to ask questions and raise issues with the councillors. This session will last no more than 15 minutes.

*Members and Parishioners are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, age, gender, sexual orientation, marital status and any disability and religious beliefs), Crime & Disorder, Health & Safety and Human Rights.*

Signed:

Daphne Dunning  
Clerk and RFO Pucklechurch Parish Council  
11th February 2026

### **Public Participation.**

Questions and comments from members of the public. No decision can be taken during this session, but the Chair may decide to refer any matters raised for further consideration.

N.B Councils cannot lawfully decide items of business that are not specified in the summons/agenda (LGA1972 Sch.12, p10(2)(b)).

## **AGENDA**

### **1. To receive Apologies for absence. (LGA 1972 85(1)).**

### **2. Declarations of Interest (if any) and dispensations.**

Under Section 31 of Localism Act 2011 and in accordance with the Councils' Code of Conduct (section 27(6) (d)), any declarations of disclosable pecuniary or personal interests must be declared and Standing Orders followed. Requests for dispensations can be considered if received in advance of the meeting and in writing to the Clerk (Proper Officer) – Localism Act 2011 S33.

### **3. To approve minutes and sign as a correct record of the council meeting. (LGA 1972 sch12, p41(1)).**

To confirm the minutes of 21st January 2026 for accuracy (draft previously circulated to Councillors and published on website).

### **4. To receive Reports from Ward Councillors.**

## **5. AGENDA ITEMS TO ACTION.**

### **5a. Community Centre**

- i. To receive any updates including feedback from latest PCA meetings and agree any actions.
- ii. To receive an update on works completed in the current PCA programme of work and note works remaining and indicative timescales for action.
- iii. To receive an update on developing the new action plan following the condition survey.

### **5b. Scout hut**

- i. To receive any updates including feedback on the required electrical work and agree any actions and a programme of work.
- ii. To consider a request from Wick Guides to use the Scout hut for a sleepover in October 2026 and agree any actions.

**5c. To receive any updates and agree any actions on other S106 projects including sport pitches and woodland**

**5d. To receive a request to consider a late grant application from Pucklechurch Rainbows and agree any actions**

**5e. To review a request for a donation of £200 to Crimestoppers and agree any actions.**

**5f. To consider making a donation to Revel for £559.60 to cover the cost of items for Revel Day which exceeded recent grant application limit and agree any actions.**

**5g. To agree date for the Annual Parish Assembly meeting - required between 1st March and 1st June as per Local Government Act 1972 Sch12 Part III 14(1).**

**5h. To receive an update on the allotments and agree any actions if required.**

**5i. To agree the precept leaflet for 2026/27.**

Pursuant to 1 (2) of the Public Bodies (Admission to Meeting Act 1960), it may be necessary for the meeting to resolve that, because of the confidential nature of the business to be transacted, the Public and Press are requested to leave the meeting.

**5j. To consider a request to accept a late tender application for the maintenance contract received after the closing date.**

### **5k. Tenders for new maintenance contract.**

To receive accepted anonymised tenders for evaluation and agree on the appointment of a contractor for the 2026-28 contract subject to references.

## **6. AGENDA ITEMS TO NOTE.**

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### **6a. To note items of correspondence and agree if any actions required:**

- i. To note Avon Wildlife correspondence to Parish and Town Councils who may be interested in Community Nature Reserves.
- ii. To note SERCO has decided to use own facilities for their staff children's party.
- iii. To note Village Agent BOYD Valley Steering Group Meeting is on Thursday 12th March at 12.30pm at Marshfield Community Centre.
- iv. To note correspondence from Climate Action Thornbury.
- v. To note information on special expenses.

- vi. To note the West of England Mayoral Combined Authority decision not to extend funding for bus service 532 beyond March 2026
- vii. To note proposed examiner for the Pucklechurch Neighbourhood Plan
- viii. To note correspondence from Emersons Green Town Council on their developing Local Nation Action Plan.

**6b. To note feedback from the community event for the proposed Leigh Farm wind turbines project.**

## **7. PLANNING**

### **7a. Planning applications.**

#### **7ai P26/00205/TCA 48 Abson Road Pucklechurch South Gloucestershire BS16 9SA**

Works to crown reduce 3no Beech Trees by 2-3m to leave a finishing height of 1m and a radial spread of 1m within Pucklechurch Conservation Area.

To note comments submitted under delegated powers

*Pucklechurch Parish Council is happy to defer to the Tree Officer*

#### **7aii P25/02295/PIP Land To West Of Court Farm 49 Westerleigh Road Pucklechurch South Gloucestershire BS16 9RD**

Permission in principle for the erection of 1no. dwelling. **Withdrawn**

#### **7aiii P26/00214/LB Flat 2 Beech House Westerleigh Road Pucklechurch South Gloucestershire**

External alterations to insert a new window into the front elevation.

#### **7aiv P25/02362/O Land At Marsh Farm Feltham Road Pucklechurch South Gloucestershire BS16 9SQ**

Revised plans. Outline planning application with all matters reserved except means of site access, for residential development of up to 100no. dwellings (use class C3); sustainable urban drainage systems; public open space and landscaping; and all ancillary and enabling works.

### **7b. Planning decisions. To note.**

#### **7bi P25/02734/F Land At Westerleigh Road Pucklechurch South Gloucestershire**

Change of use of land from keeping of horses to C3 dwellinghouses, the erection of an outbuilding to form double garage and home office. **Refused**

#### **7bii. APP/P0119/W/25/3369680 Land Opposite Meadow View, Shortwood Road, Pucklechurch BS16 9PQ**

Change of use of land to travellers site with the erection of 1no. day room, 1no. stable block, siting of 2no. mobile homes and 2no. touring caravans, creation of hardstanding, access onto a classified highway (Class B) and associated works. Appeal upheld and permission granted.

### **7c. Planning enforcement and any other actions.**

None at the time of the agenda

## **8. REPORTS**

**8a. To receive report from the Clerk.**

## **9. FINANCE**

**9a. To approve contractual and other obligations for February 2026**

**9b. To receive and agree reconciliations for January 2026.**

**Date of next meeting 18<sup>th</sup> March 2026**