



PUCKLECHURCH PARISH COUNCIL

To all members of the Council.

You are hereby summoned to attend the ordinary meeting of Pucklechurch Parish Council to be held on Wednesday 10th December at 7.30pm at The Bungalow Ashfield prison. The meeting has been called for the purpose of transacting business as per the details on the agenda below.

Notice to members of the Public.

This meeting is a meeting in public not a public meeting. Members of the public are invited to join the meeting and to ask questions and raise issues with the councillors. This session will last no more than 15 minutes.

Members and Parishioners are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, age, gender, sexual orientation, marital status and any disability and religious beliefs), Crime & Disorder, Health & Safety and Human Rights.

Signed:

Daphne Dunning
Clerk and RFO Pucklechurch Parish Council
3rd December 2025

Public Participation.

Questions and comments from members of the public. No decision can be taken during this session, but the Chair may decide to refer any matters raised for further consideration.

N.B Councils cannot lawfully decide items of business that are not specified in the summons/agenda (LGA1972 Sch.12, p10(2)(b)).

AGENDA

- 1. To receive Apologies for absence.** (LGA 1972 85(1)).
- 2. Declarations of Interest (if any) and dispensations.**
Under Section 31 of Localism Act 2011 and in accordance with the Councils' Code of Conduct (section 27(6) (d)), any declarations of disclosable pecuniary or personal interests must be declared and Standing Orders followed. Requests for dispensations can be considered if received in advance of the meeting and in writing to the Clerk (Proper Officer) – Localism Act 2011 S33.
- 3. To approve minutes and sign as a correct record of the council meeting.** (LGA 1972 sch12, p41(1)).
To confirm the minutes of 20th October 2025 and 19th November for accuracy (drafts previously circulated to Councillors and published on website).
- 4. To receive Report from Ward Councillor(s).**
- 5. AGENDA ITEMS TO ACTION.**

5a. To receive any updates and agree any actions relating to the Community Centre and in addition consider:

- i. Cost implications from condition survey.

5b. To receive any updates on the Scout hut and agree any actions and in addition consider:

- i. Cost implications from condition survey.
- ii. Consider feedback from Guides on some immediate repairs and agree any actions
- iii. Consider request for a new Pucklechurch/Wick joint Ranger group to hold meeting on alternate Monday evenings.

5c. To receive any updates and agree any actions on Leigh Farm woodland project

5d. To review second draft of the 2026/27 budget and agree any further actions for approval in January 2026

6. AGENDA ITEMS TO NOTE.

6a. To note items of correspondence and agree if any actions required:

- i. To note that the council is unable to respond to anonymous correspondence .

6b. To note dates for 2026 council meetings.

7. PLANNING

7a. Planning applications.

7ai P25/02681/TCA Court Farm 49 Westerleigh Road Pucklechurch South Gloucestershire BS16 9RD

Works to 1.no Ash Tree to remove overhanging limbs on rear neighbour side.

To note submitted response under delegated powers

Pucklechurch Parish Council is happy to defer to the Tree Officer.

7aii. P25/02712/PNS Land Off Redford Lane Pucklechurch South Gloucestershire

Creation of a temporary construction compound and access road.

7aiii. P25/02566/HH Shortwood Lodge Shortwood Hill Mangotsfield South Gloucestershire BS16 9PF

Erection of single storey rear extension to form additional living accommodation.

Replacement of front canopy, Installation of rear access steps. Enlargement of windows and door to front elevation and raise roofline of existing boot room to match proposed rear extension.

7b. Planning decisions. To note.

None at time of the agenda.

7c. Planning enforcement and any other actions.

None at time of the agenda.

8. REPORTS

8a. To receive report from the Clerk.

9. FINANCE

9a. To approve contractual and other obligations for December 2025.

9b. To receive and agree reconciliations for November 2025.

Date of next meeting 21st January 2026