



## PUCKLECHURCH PARISH COUNCIL

To all members of the Council

You are hereby summoned to attend an ordinary meeting of Pucklechurch Parish Council to be held on Wednesday 15th March 2023 at 7.30 pm at **The Bungalow HMP Ashfield**. The meeting has been called for the purpose of transacting business as per the details on the agenda below.

Notice to members of the Public

This meeting is a meeting in public not a public meeting. Members of the public are invited to join the meeting and to ask questions and raise issues with the councillors under public participation. This session will last no more than 15 minutes.

*Members and Parishioners are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, age, gender, sexual orientation, marital status and any disability and religious beliefs), Crime & Disorder, Health & Safety and Human Rights.*

Signed:

Daphne Dunning  
Clerk and RFO Pucklechurch Parish Council

Wednesday 8<sup>th</sup> March 2023

### Public Participation

#### AGENDA

##### 1. Apologies.

To note apologies for absence.

##### 2. Declarations of Interest (if any) and dispensations.

In accordance with the Local Code of Conduct to receive any declarations of disclosable pecuniary or non-disclosable pecuniary interests and to consider and grant any dispensation requests.

##### 3. Minutes.

To confirm the minutes of 15<sup>th</sup> February 2023 for accuracy (draft previously circulated to Councillors; copies available on application to the Clerk).

##### 4. To receive Report from District Councillor(s).

#### 5. AGENDA ITEMS TO ACTION

**5a. To consider proposed amendments from the Allotment Association to the allotment handbook to reflect maintenance responsibilities undertaken by the Association and agree any actions.**

**5b. To receive follow-up on future youth provision with feedback from the recent Town and Parish Council Networking Event and agree any actions.**



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**5c. To receive feedback on Neighbourhood Plan progress and agree any requirements for Annual Parish Assembly.**

**5d. To note complaints that dog bins are not always being used and agree if any action needed.**

**5e. To consider updates on village hall including latest legal advice, costs for building inspection and potential ideas for S106 spending.**

**5f. To receive information on parish council elections on 4<sup>th</sup> May 2023.**

Nominations to stand as a parish councillor must be received by 4pm on 4th April and the statement to persons nominated will be published on 5<sup>th</sup> April 2023.

### **6 AGENDA ITEMS TO NOTE**

**6a. To note South Gloucestershire Council's consultation on the proposed LTA investment in local tennis facilities and agree if any action required.**

Consultation closes on 28 Apr 2023.

**6b. To note second round of the WECA community pollinator fund and agree if any action required.**

**6c. To note details of Community Engagement Forum meeting**

### **7 PLANNING.**

**7a. Planning applications.**

None at time of agenda

**7b. Planning decisions to note.**

None at time of agenda

**7c. Planning enforcement and any other actions.**

None at the time of the agenda.

### **8. REPORTS.**

**8a.** To receive pre-submitted reports from Councillors.

**8b.** To receive report from the Clerk.

### **9 FINANCE.**

**9a. To agree payment of contractual or other obligations and receive monthly reconciliations.**

Date of next meeting 19<sup>th</sup> April 2023