



PUCKLECHURCH PARISH COUNCIL

To all members of the Council.

You are hereby summoned to attend the ordinary meeting of Pucklechurch Parish Council to be held on Wednesday 15th April 2026 at 7.30pm at The Bungalow Ashfield prison. The meeting has been called for the purpose of transacting business as per the details on the agenda below.

Notice to members of the Public.

This meeting is a meeting in public not a public meeting. Members of the public are invited to join the meeting and to ask questions and raise issues with the councillors. This session will last no more than 15 minutes.

Members and Parishioners are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, age, gender, sexual orientation, marital status and any disability and religious beliefs), Crime & Disorder, Health & Safety and Human Rights.

Signed:

Daphne Dunning
Clerk and RFO Pucklechurch Parish Council
8th April 2026

Public Participation.

Questions and comments from members of the public. No decision can be taken during this session, but the Chair may decide to refer any matters raised for further consideration.

N.B Councils cannot lawfully decide items of business that are not specified in the summons/agenda (LGA1972 Sch.12, p10(2)(b)).

AGENDA

1. To receive Apologies for absence. (LGA 1972 85(1)).

2. Declarations of Interest (if any) and dispensations.

Under Section 31 of Localism Act 2011 and in accordance with the Councils' Code of Conduct (section 27(6) (d)), any declarations of disclosable pecuniary or personal interests must be declared and Standing Orders followed. Requests for dispensations can be considered if received in advance of the meeting and in writing to the Clerk (Proper Officer) – Localism Act 2011 S33.

3. To approve minutes and sign as a correct record of the council meeting. (LGA 1972 sch12, p41(1)).

To confirm the minutes of 18th March 2026 for accuracy (draft previously circulated to Councillors and published on website).

4. To receive Reports from Ward Councillors.

5. AGENDA ITEMS TO ACTION.

5a. Community Centre.

- i) To receive an update from the latest PCA meeting and agree any actions.
- ii) To receive PCA progress report.
- iii) To receive an update from working group meeting and agree works programme for the parish council.
- iv) To receive any other updates on the developing action plan and agree any actions.

5b. Scout hut.

- i) To receive any updates on the Scout hut and consider and agree any actions.
- ii) To note agreed electrical works have been commissioned and completed at a cost of £481 plus VAT.
- iii) To note Bristol Fire has reviewed fire extinguishers and a proposal and costs are awaited.

5c. To receive any updates and agree any actions on other S106 projects including sport pitches and woodland including

- i) To note S106 spending to date on woodland project
- ii) To note potential community events and costs to support the woodland project.

5d. To confirm there is no conflict of interest with BDO LLP auditors and complete declaration form.

6. AGENDA ITEMS TO NOTE.

6a. To note items of correspondence and agree if any actions required:

- i) To note problem with rats at the allotments.
- ii) To note request to consider signing the Armed Forces Covenant and agree any actions.
- iii) To note temporary fuel surcharge on Reconnect bills.
- iv) To note new PCSO for the Boyd Valley, Emersons and Lyde Green Neighbourhood Policing Team Sam Norster.
- v) To note completed works in Pucklechurch by Streetcare team.
- vi) To note WERN meeting notes form 12th March 2026.
- vii) To note Healthwatch South Gloucestershire feedback report for Q4

7. PLANNING

7a. Planning applications.

7ai P26/00575/HH 1 Woodpecker Crescent Pucklechurch South Gloucestershire BS16 9ST

Erection of single storey side extension to form additional living accommodation.

Adjacent parish

7aii P26/00240/F Buildings A And D Green Tree Farm Lyde Green Emersons Green South Gloucestershire BS16 7NT

Change of use of 1no. building to 6no. flats (Class C2) and 1no. building to shared recreational space with associated works as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended) (retrospective).

To note comments submitted under delegated powers

7aiii P26/00676/TCA Court Farm 49 Westerleigh Road Pucklechurch South Gloucestershire BS16 9RD

Works to 1.no Robinia Pseudoacacia Tree to reduce mid crown by 1.5m. Tree situated within Pucklechurch Conservation Area.

Submitted comments: *Pucklechurch Parish Council is happy to defer to the Tree Officer.*

7b. Planning decisions. To note.

7bi P25/02877/HH The Cedars Castle Road Pucklechurch South Gloucestershire BS16 9UF

Erection of 1.no rear dormer to facilitate loft conversion. Erection of lower ground floor garage. Creation of new vehicular access. Approved with conditions.

7bii P26/00400/TCA 7 Westerleigh Road Pucklechurch South Gloucestershire BS16 9RB

Works to fell 1no Tree of Heaven within Pucklechurch Conservation area. No objections.

7c. Planning enforcement and any other actions.

None at the time the agenda issued.

8. REPORTS

8a. To receive report from the Clerk.

9. FINANCE

9a. To approve contractual and other obligations for April 2026.

9b. To receive and agree reconciliations for March 2026.

9c. To note Q4.

Date of next meeting 20th May 2026