



PUCKLECHURCH PARISH COUNCIL

To all members of the Council.

You are hereby summoned to attend the ordinary meeting of Pucklechurch Parish Council to be held on Wednesday 15th October at 7.30pm at The Bungalow Ashfield prison. The meeting has been called for the purpose of transacting business as per the details on the agenda below.

Notice to members of the Public.

This meeting is a meeting in public not a public meeting. Members of the public are invited to join the meeting and to ask questions and raise issues with the councillors. This session will last no more than 15 minutes.

Members and Parishioners are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, age, gender, sexual orientation, marital status and any disability and religious beliefs), Crime & Disorder, Health & Safety and Human Rights.

Signed:

Daphne Dunning
Clerk and RFO Pucklechurch Parish Council
8th October 2025

Public Participation.

Questions and comments from members of the public. No decision can be taken during this session, but the Chair may decide to refer any matters raised for further consideration.

N.B Councils cannot lawfully decide items of business that are not specified in the summons/agenda (LGA1972 Sch.12, p10(2)(b)).

AGENDA

1. To receive Apologies for absence. (LGA 1972 85(1)).

2. Declarations of Interest (if any) and dispensations.

Under Section 31 of Localism Act 2011 and in accordance with the Councils' Code of Conduct (section 27(6) (d)), any declarations of disclosable pecuniary or personal interests must be declared and Standing Orders followed. Requests for dispensations can be considered if received in advance of the meeting and in writing to the Clerk (Proper Officer) – Localism Act 2011 S33.

3. To approve minutes and sign as a correct record of the council meeting. (LGA 1972 sch12, p41(1)).

To confirm the minutes of 17th September 2025 for accuracy (draft previously circulated to Councillors and published on website).

4. To receive Report from Ward Councillor(s).

5. AGENDA ITEMS TO ACTION.

5a. To receive any updates and agree any actions relating to the Community Centre.

5b. To receive any updates on the Scout hut and agree any actions and consider:

- i. Cleaning
- ii. Request to use hut for rehearsals.

5c. To receive any updates and agree any actions on other S106 projects:

- i. Recreation ground improvements project
- ii. Leigh Farm woodland project.

5d. To consider the allotment report 2025 and agree any actions.

5e. To receive a proposal from the Allotment committee to convert plot 5b into the site for the compostable toilet and screening, provide a community tool shed and develop a shared herb garden.

5f. To consider options for replacing the accidentally damaged rocker on The Recreation ground following accidental damage and agree any actions.

5g. To consider and discuss initial proposals for the 2026/27 budget and agree any actions.

5h. To agree dates for applications to the 2025/26 grant scheme.

6. AGENDA ITEMS TO NOTE.

6a. To note items of correspondence and agree if any actions required:

- i. Swift Sports Coaching
- ii. Complaint about removal of bramble
- iii. Bike rocker.

6b. To note successful award of Silver under the Local Councils Award Scheme.

6c. To note acceptance of quotation for £2100.00 from Midland Forestry for necessary works to protect the public in the Pucklechurch woodland - as per 2025/08/20 No 8a.

6d. To note Pucklechurch Neighbourhood Plan has been submitted for Regulation 15 approval.

7. PLANNING

7a. Planning applications.

7ai P25/02295/PIP Land To West Of Court Farm 49 Westerleigh Road Pucklechurch South Gloucestershire BS16 9RD

Permission in principle for the erection of 1no. dwelling.

To note comments submitted under delegated powers

7aai. P25/02191/LB Moat House Kings Lane Pucklechurch South Gloucestershire BS16 9PP

Internal and external works to repair gable on garage/utility room south east elevation and to replace lintel above south east window (WF07).

Comments submitted: Pucklechurch Parish Council is happy to defer to the Conservation Officer

7aiii. P25/02248/TCA Crump House 30 Shortwood Road Pucklechurch South Gloucestershire BS16 9PL

Works to 1 no Ash Tree to crown reduce by 2.5m, giving a clear 2.0m clearance within Pucklechurch conservation area.

Comments submitted: Pucklechurch Parish Council is happy to defer to the Tree Officer.

7b. Planning decisions. To note.

7bi. P25/01813/RVC 2 Edmund Court Pucklechurch South Gloucestershire

Variation of condition 2 attached to permission P25/00847/HH to amend the approved plans. Erection of front porch. Installation of 2no. front dormers. Erection of single storey rear extension to form additional living accommodation with rear raised patio. **Approved with conditions.**

7c. Planning enforcement and any other actions.

7ci To note Enforcement complaint SGC-294125-Y4L7

8. REPORTS

8a. To receive report from the Clerk.

9. FINANCE

9a. To approve contractual and other obligations for October 2025.

9b. To receive and agree reconciliations for September 2025.

Date of next meeting 19th November 2025