



## PUCKLECHURCH PARISH COUNCIL

### To all members of the Council

You are hereby summoned to attend the ordinary meeting of Pucklechurch Parish Council to be held on Wednesday 16<sup>th</sup> October 2024 at 7.30 pm at The Bungalow Ashfield prison. The meeting has been called for the purpose of transacting business as per the details on the agenda below.

### Notice to members of the Public

This meeting is a meeting in public not a public meeting. Members of the public are invited to join the meeting and to ask questions and raise issues with the councillors. This session will last no more than 15 minutes.

*Members and Parishioners are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, age, gender, sexual orientation, marital status and any disability and religious beliefs), Crime & Disorder, Health & Safety and Human Rights.*

Signed:

Daphne Dunning  
Clerk and RFO Pucklechurch Parish Council

Wednesday 9<sup>th</sup> October 2024

### Public Participation

Questions and comments from members of the public. No decision can be taken during this session, but the Chair may decide to refer any matters raised for further consideration. N.B Councils cannot lawfully decide items of business that are not specified in the summons/agenda (LGA1972 Sch.12, p10(2)(b)).

### AGENDA

**1. To receive Apologies for absence and approve reasons given (LGA 1972 85(1)).**

**2. Declarations of Interest (if any) and dispensations.**

Under Section 31 of Localism Act 2011 and in accordance with the Councils' Code of Conduct (section 27(6) (d)), any declarations of disclosable pecuniary or personal interests must be declared and Standing Orders followed. Requests for dispensations can be considered if received in advance of the meeting and in writing to the Clerk (Proper Officer) – Localism Act 2011 S33.

**3. To approve minutes and sign as a correct record of the council meeting. (LGA 1972 sch12, p41(1)).**

To confirm the minutes of 18<sup>th</sup> September 2024 for accuracy (draft previously circulated to Councillors and published on website).

**4. To receive Report from Ward Councillor(s).**

**5. AGENDA ITEMS TO ACTION**

**5a. To consider matters relating to the community centre and agree any actions including:**

- Fire risk assessment
- Update on ongoing support

**5b. To consider the written notification that the Scouts wish to relinquish and formally handover the Scout hut and agree any actions.**

**5c. To finalise the bulb planting event on Saturday 19<sup>th</sup> October and agree any actions.**

**5d. To receive update on S106 funding and agree any actions**

**5e. To consider next stages in the St Aldams active play project and agree any actions including:**

- **Community engagement event**
- **Youth group.**
- **Consider quotations to remove non-viable equipment at St Aldams**

**5f. To consider options for replacement tree planting in Eagle Crescent and agree any actions.**

**5g. To receive report on Jardin De Pringy and agree any actions.**

**5h. As per minutes 2024/08/21 6a, to consider the council's research finding in response to the request from a member of the public and agree any actions.**

**5i. To receive proposal for future litter picking and agree any actions.**

**5j. To consider key objectives for the next financial year and agree outline requirements for inclusion in the 2025/26 budget.**

## **6. AGENDA ITEMS TO NOTE**

**6a. To note latest reports:**

- **Tree inspections**
- **Allotments – H&S and update on condition of gardens**
- **Burial ground**

**6b. To note South Gloucestershire council's Post-16 Home to School Transport Consultation and agree if any actions required**

Consultation closes 1<sup>st</sup> December 2024. Full details can be found at:

<https://schooltransport.commonplace.is/>

**6c. To note request for goal posts at Parkfield play area and agree any actions.**

## **7. PLANNING**

**7a. Planning applications.**

**7ai P24/02055/F Land Opposite Meadow View Shortwood Road Pucklechurch South Gloucestershire**

Change of use of land to travellers site with the erection of 1no. day room, 1no. stable block, siting of 2no. mobile homes and 2no. touring caravans, creation of hardstanding, access onto a classified highway (Class B) and associated works.

Link: <https://developments.southglos.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=SIXF7COK0DZ00>

**7aii P24/02259/RVC Land At Westerleigh Road Pucklechurch South Gloucestershire**

Variation of conditions 2 (to amend the approved plans) and 5 (to amend the landscape and planting details) attached to permission P22/06238/F. Conversion of existing stables to form 1no dwelling and associated works.

Link: <https://developments.southglos.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=SKBQ94OKFLV00>

**7b. Planning decisions. To note**

**7bi. P24/01644/CLE Fleur De Lys 12 Shortwood Road Pucklechurch South Gloucestershire BS16 9RA**

Use of part of building as a public house/restaurant/expanded food provision (Sui Generis), with ancillary residential accommodation at first floor level. **Refused** certificate of lawfulness

**7bii P24/01618/HH Bijou Bridge Road Mangotsfield South Gloucestershire BS16 9NG**

Erection of single storey side and rear extension to form additional living accommodation. Erection of front porch. **Approved** with conditions.

**7biii P24/01347/LB Moat House Kings Lane Pucklechurch South Gloucestershire BS16 9PP**

The repair and refurbishment of 19no. windows, including the replacement of existing single glazing with Fineo vacuum glazing units, the replacement of 9no. individual timber casements, stone repairs, and the replacement of existing single glazing within 1no. door with Fineo Vacuum glazing units. **Approved** with conditions.

**7biv P24/01494/F Churchmead Farm Hodden Lane Pucklechurch South Gloucestershire BS16 9SG**

Erection of rear extension to facilitate change of use of agricultural building into 1no. dwelling (class C3) as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended).

**7c. Planning enforcement and any other actions.**

**7ci COM/24/0593/BOC Land To The Rear Of Fleur De Lys Shortwood Road Pucklechurch South Gloucestershire BS16 9RA**

Ongoing.

**8. REPORTS**

**8a. To receive report from the Clerk.**

**9. FINANCE**

**9a. To approve contractual and other obligations for October 2024 and note additional contractual payments made after September meeting.**

**9b. To receive and agree reconciliations for September 2024.**

**9c. To receive Q2 figures.**

**9d. To note PATA monthly payroll administration fees will rise from £12.45 to £15.82 from January 2025**

To note date of next meeting **20<sup>th</sup> November 2024.**