



PUCKLECHURCH PARISH COUNCIL

To all members of the Council

You are hereby summoned to attend the ordinary meeting of Pucklechurch Parish Council to be held on Wednesday 17th January 2024 at 7.30 pm at The Bungalow Ashfield prison. The meeting has been called for the purpose of transacting business as per the details on the agenda below

Notice to members of the Public

This meeting is a meeting in public not a public meeting. Members of the public are invited to join the meeting and to ask questions and raise issues with the councillors. This session will last no more than 15 minutes.

Members and Parishioners are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, age, gender, sexual orientation, marital status and any disability and religious beliefs), Crime & Disorder, Health & Safety and Human Rights.

Signed:

A handwritten signature in black ink, appearing to read 'Daphne Dunning', is written over a white rectangular background.

Daphne Dunning
Clerk and RFO Pucklechurch Parish Council

Wednesday 10th January 2024

Public Participation

Questions and comments from members of the public. No decision can be taken during this session, but the Chair may decide to refer any matters raised for further consideration.

N.B Councils cannot lawfully decide items of business that are not specified in the summons/agenda (LGA1972 Sch.12, p10(2)(b)).

AGENDA

1. To receive Apologies for absence and approve reasons given (LGA 1972 85(1)).

2. Declarations of Interest (if any) and dispensations.

Under Section 31 of Localism Act 2011 and in accordance with the Councils' Code of Conduct (section 27(6) (d)), any declarations of disclosable pecuniary or personal interests must be declared and Standing Orders followed. Requests for dispensations can be considered if received in advance of the meeting and in writing to the Clerk (Proper Officer) – Localism Act 2011 S33.

3. To approve minutes and sign as a correct record of the council meeting (LGA 1972 sch12, p41(1)).

To confirm the minutes of 13th December 2023 for accuracy (draft previously circulated to Councillors; copies available on application to the Clerk).

4. To receive reports from Ward Councillors.

5. AGENDA ITEMS TO ACTION

5a. To consider and agree the budget for 2024/25 and approved the precept.

5b. To receive verbal update on South Gloucestershire's Local Plan and agree:

- Councillors to distribute postcards over the weekend of 20th/21st January to Shortwood residents advertising the local plan consultation event on 25th January at Shortwood Methodist church 12noon – 3pm
- Rota for councillors to collect residents' views at the consultation event on 22nd January at Pucklechurch community centre between 3.30 – 6.30pm
- Rota for councillors to collect residents' views at the consultation event on 25th January at Shortwood Methodist church between 12noon – 3.00pm
- Date for an extraordinary meeting to finalise response to the consultation.

5c. To receive and respond to correspondence from Pucklechurch Community Association on recruitment to PCA committee and to note response on legionella reporting.

5d. To review the play equipment at the Recreation ground and consider if the council wishes to investigate the cost for potential improvements to the play experience. This will be limited by the amount of dedicated earmarked reserves allocated.

5e. To receive correspondence relating to the offer of land at St Aldams Drive from the board of directors for Pucklechurch Custodial Service (subject to conditions) and agree any actions.

6. AGENDA ITEMS TO NOTE

6a. To note Pomphrey Hill Sports Association wishes to use Pomphrey Hill Site, Emersons Green / Johnsons Road site for a large summer festival on 07/06/2024 – 09/06/2024.

The only parking facilities on site will be for disabled, organisers and exhibitors. An estimated 4000 people will attend over the course of the day with no more than 1000 people on site at one time.

7. PLANNING

7a. Planning applications.

None at the time of the agenda.

7b. Planning decisions.

7bi P23/03160/HH 5 Grove Paddock Pucklechurch Bristol South Gloucestershire BS16 9AT

Erection of garage ancillary to the main dwelling. Approved with conditions.

7c. Planning enforcement and any other actions.

None at time of the agenda

REPORTS

8a. To receive report from the Clerk.

8. FINANCE

9a. To approve contractual and other obligations for January.

9b. To receive and agree reconciliations for December 2023.

9c. To note Cllr Hawkins is now set up to view and authorise payments

The next ordinary meeting is on 21st February 2024