



PUCKLECHURCH PARISH COUNCIL

To all members of the Council.

You are hereby summoned to attend the ordinary meeting of Pucklechurch Parish Council to be held on Wednesday 17th June 2025 at 7.00 pm at The Bungalow Ashfield prison. The meeting has been called for the purpose of transacting business as per the details on the agenda below.

Notice to members of the Public.

This meeting is a meeting in public not a public meeting. Members of the public are invited to join the meeting and to ask questions and raise issues with the councillors during public participation. This session will last no more than 15 minutes.

Members and Parishioners are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, age, gender, sexual orientation, marital status and any disability and religious beliefs), Crime & Disorder, Health & Safety and Human Rights.

Signed:

A handwritten signature in black ink, appearing to read 'Daphne Dunning'.

Daphne Dunning
Clerk and RFO Pucklechurch Parish Council
Wednesday 10th June 2026

7.00pm Meet with Shea Stew and visit Emersons Green TC's Community Bus on Wheels (CHOW) in the prison car park.

Public Participation.

Questions and comments from members of the public. No decision can be taken during this session, but the Chair may decide to refer any matters raised for further consideration.

N.B Councils cannot lawfully decide items of business that are not specified in the summons/agenda (LGA1972 Sch.12, p10(2)(b)).

AGENDA

- 1. To receive Apologies for absence and approve reasons given.** (LGA 1972 85(1)).
- 2. Declarations of Interest (if any) and dispensations.**
Under Section 31 of Localism Act 2011 and in accordance with the Councils' Code of Conduct (section 27(6) (d)), any declarations of disclosable pecuniary or personal interests must be declared and Standing Orders followed. Requests for dispensations can be considered if received in advance of the meeting and in writing to the Clerk (Proper Officer) – Localism Act 2011 S33.
- 3. To approve minutes and sign as a correct record of the council meeting.** (LGA 1972 sch12, p41(1)).
To confirm the minutes of 13th May 2026 for accuracy (draft previously circulated to Councillors and published on website).
- 4. To receive Report from Ward Councillor(s).**

5. AGENDA ITEMS TO ACTION.

5a. To receive any updates and agree any actions relating to the Community Centre.

5b. To receive any updates on the Scout hut and agree any actions.

5c. To receive any updates and agree any actions on other projects including:

- i) Recreation ground improvements project
- ii) Pucklechurch woodland
- iii) Leigh Farm wind turbine project.

5d. To agree responses to South Gloucestershire Council's special expenses consultation <https://specialexpensespolicy.commonplace.is/>.

5e. To receive a request to instal a commemorative litter bin on the Recreation Ground and agree any actions.

5f. To receive a quotation to clear brambles and restore dog wood hedging at St Aldams and agree any actions.

5g. To consider and approve revised policies including:

- I. Environmental
- II. Equality and Diversity
- III. Community Engagement
- IV. Customer care
- V. Outdoor events
- VI. Training.

5h. To consider appointing a working group to review opportunities for using the CHOW and prepare an options paper for council.

5i. To consider South Gloucestershire Council's consultation on Climate and Nature Strategy and agree any action <https://cns26.commonplace.is>

5j. To consider issues around the new South Gloucestershire Council programme of waste collection in Pucklechurch and agree any actions.

5k. To consider suggestions from South Gloucestershire Council for an accessible bus stop following a recent incident and agree any actions.

5l. To consider the request for the Clerk to attend the SLCC National Conference in October 2026.

5m. To consider and agree the council's action plan for 2026_27.

6. AGENDA ITEMS TO NOTE.

6a. To note items of correspondence:

- To note joint meeting with Westerleigh and Coalpit Heath Parish Council and Places for People on 24th June at 6.30pm at Westerleigh Village Hall.

6b. To note works completed as part of the social value initiative by HMP Ashfield in Pucklechurch on 4th June.

7. PLANNING

7a. Planning applications.

To note comments submitted under delegated powers.

7ai. P26/00979/HH 38 Becket Court Pucklechurch South Gloucestershire BS16 9QG

Replacement of existing greenhouse. (Retrospective).

Comments submitted: no objections.

7aii P26/01053/F 82 Shortwood Road Pucklechurch South Gloucestershire BS16 9PJ

Change of use from dwellinghouse (Class C3) to children's home (Class C2).

Comments submitted: no objections.

Adjacent parish

7aiii P26/01219/PIP Land At Windmill Bungalow Westerleigh Road Coalpit Heath South Gloucestershire BS36 2UP

Permission in principle for the erection of a minimum of 4no and a maximum of 8no dwellings.

7b. Planning decisions. To note.

7bi. P26/00925/TRE Applebee House The Old Orchard Pucklechurch South Gloucestershire BS16 9AR

Works to crown reduce 1no Oak Tree And 1no Beech Tree by 2m covered by Tree Preservation Order SGTPO44/14 dated 11th May 2015. Approved with conditions.

Adjacent parish

7bii P25/02994/F Barn At Barley Close Barn Hinton Road Pucklechurch South Gloucestershire BS16 9SJ

Conversion and extension of agricultural building to form 1no. self-build residential dwelling with parking and associated works. Approved with conditions.

7c. Planning enforcement and any other actions.

7ci DOE Appeal Reference: APP/P0119/C/26/3378285 Enforcement Reference: COM/24/0660/OD/13 Land North Of Meadow View Shortwood Road Pucklechurch Bristol South Gloucestershire

Appeal against without planning permission, the change of use of land to the stationing of residential caravans and the associated operational development including the laying of hardcore and the erection of a day room and fencing. Hearing date 14th July 2026.

8. REPORTS

8a. To receive report from the Clerk.

9. FINANCE

9a. To approve contractual and other obligations for June 2026.

9b. To receive and agree reconciliations for May 2026.

Date of next meeting 15th July 2026