



## PUCKLECHURCH PARISH COUNCIL

To all members of the Council

You are hereby summoned to attend the annual meeting of Pucklechurch Parish Council to be held on Wednesday 17<sup>th</sup> August 2022 at 7.30 pm at **The Bungalow HMP Ashfield**. The meeting has been called for the purpose of transacting business as per the details on the agenda below.

Notice to members of the Public

This meeting is a meeting in public not a public meeting. Members of the public are invited to join the meeting and to ask questions and raise issues with the councillors. This session will last no more than 15 minutes.

*Members and Parishioners are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, age, gender, sexual orientation, marital status and any disability and religious beliefs), Crime & Disorder, Health & Safety and Human Rights.*

Signed:

Daphne Dunning  
Clerk and RFO Pucklechurch Parish Council

Wednesday 10<sup>th</sup> August 2022

### Public Participation

#### AGENDA

##### 1. Apologies

To note apologies for absence.

##### 2. Declarations of Interest (if any) and dispensations

In accordance with the Local Code of Conduct to receive any declarations of disclosable pecuniary or non-disclosable pecuniary interests and to consider and grant any dispensation requests.

##### 3. Minutes

To confirm the minutes of 20<sup>th</sup> July 2022 for accuracy (draft previously circulated to Councillors; copies available on application to the Clerk).

##### 4. To receive Report from District Councillor(s).

#### 5. AGENDA ITEMS TO ACTION

**5a. To consider and approve Usage Policy for parish owned land.**

**5b. To consider request from South Western English Springer Spaniel Club to use areas of the Recreation ground as an overflow car park on 12 May 2024 during their championship breeder dog show and agree any actions.**

**5c. To receive fee proposal to re-instigate Pucklechurch Neighbourhood plan and agree actions.**



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**5d. To agree responses to the South Gloucestershire Council consultation on the recommissioning of Youth Activities Offer.**

Consultation closes 23<sup>rd</sup> August 2022.

Link <https://consultations.southglos.gov.uk/YAO22/consultationHome>

**5e. To agree responses to South Gloucestershire Council consultation on the draft Housing Strategy 2022 to 2052 and agree any actions.**

Consultation closes 1<sup>st</sup> September 2022.

Link: [https://consultations.southglos.gov.uk/Housing\\_Strategy/consultationHome](https://consultations.southglos.gov.uk/Housing_Strategy/consultationHome)

**5f. To receive notification that South Gloucestershire is consulting on its Supplementary Planning Document (SPD) - Biodiversity and Planning: guidance for new developments and agree any actions.**

Consultation closes Friday 9 September 2022

Link: <https://consultations.southglos.gov.uk/BioSPD/consultationHome>

**5g. To receive request to take on the unusable allotment plot 21a and agree any actions.**

**5h. To note annual play inspection report and appoint play area working group to develop a programme of action.**

**5i. In line with best practice, receive and agree proposal to commission an annual tree inspection.**

## **6 AGENDA ITEMS TO NOTE**

**6a To note quotation for £2675 + vat for replacement wet-pour was accepted as per council instructions and receive update on progress at Eagle Crescent play area HAGS.**

**6b To note information submitted to Unity Bank for FSCS annual review 2022.**

**6c. To note South Gloucestershire is recommissioning of the Better Care Stronger Communities offer, working towards implementing new contracts from 1 April 2023 and agree any actions.**

Consultation closes 10th October 2022.

Link: <https://consultations.southglos.gov.uk/BCSC22>

**6d To note conclusion of annual audit 2021/22.**

Signed section 3 link:

[https://www.pucklechurchparishcouncil.gov.uk/\\_UserFiles/Files/Council/Accounts/2022/AV0096%20S3.pdf](https://www.pucklechurchparishcouncil.gov.uk/_UserFiles/Files/Council/Accounts/2022/AV0096%20S3.pdf)

Notice of conclusion of audit link:

[https://www.pucklechurchparishcouncil.gov.uk/\\_UserFiles/Files/Council/Accounts/2022/Conclusion%20of%20audit%20310322.pdf](https://www.pucklechurchparishcouncil.gov.uk/_UserFiles/Files/Council/Accounts/2022/Conclusion%20of%20audit%20310322.pdf)



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**6e. To note report on woodland.**

**6f. To note correspondence received via South Gloucestershire Council relating to lack of dog bins on Dramway cycle path.**

**6g. To note response from South Gloucestershire Council to the request for further bollards at Parkfield Road triangle.**

### **7 PLANNING**

#### **7a. Planning applications**

None at the time of the agenda

#### **7ai To note agreed responses under delegated powers**

- P22/03752/HH Green Tree Farm Lyde Green Emersons Green South Gloucestershire BS16 7NT
- P22/03985/RVC Fleur De Lys 12 Shortwood Road Pucklechurch South Gloucestershire BS16 9RA

#### **7b. Planning decisions**

##### **7bi P22/03695/TCA The Barn 16 Parkfield Road Pucklechurch South Gloucestershire BS16 9PN**

Works to fell 1 no. Cedar, crown reduce 1 no. Pine to leave a height of 15m and crown lift 1 no. Yew tree to 4.5m. All trees situated within the Pucklechurch conservation area. **No objection**

#### **7c. Planning enforcement and any other actions**

**7ci To receive update on various planning applications at The Fleur site.**

##### **7cii To note COM/22/0484/ADV 3 Shortwood Road Pucklechurch South Gloucestershire BS16 9RA**

New illuminated signage.

### **8. REPORT**

**8a.** To receive pre-submitted reports from Councillors.

None

**8b.** To receive report from the Clerk.

### **9 FINANCE**

**9a. To agree payment of contractual or other obligations and receive monthly reconciliations.**

Pursuant to 1 (2) of the Public Bodies (Admission to Meeting Act 1960, resolve that, because of the confidential nature of the business to be transacted, the Public and Press leave the meeting.

### **10 To review item of procedural operation (confidential)**

Date of next meeting 21<sup>st</sup> September 2022