



PUCKLECHURCH PARISH COUNCIL

To all members of the Council.

You are hereby summoned to attend the ordinary meeting of Pucklechurch Parish Council to be held on Wednesday 19th February 2025 at 7.30 pm at The Bungalow Ashfield prison. The meeting has been called for the purpose of transacting business as per the details on the agenda below.

Notice to members of the Public.

This meeting is a meeting in public not a public meeting. Members of the public are invited to join the meeting and to ask questions and raise issues with the councillors. This session will last no more than 15 minutes.

Members and Parishioners are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, age, gender, sexual orientation, marital status and any disability and religious beliefs), Crime & Disorder, Health & Safety and Human Rights.

Signed:

Daphne Dunning
Clerk and RFO Pucklechurch Parish Council
Wednesday 12th February 2025

Public Participation.

Questions and comments from members of the public. No decision can be taken during this session, but the Chair may decide to refer any matters raised for further consideration. N.B Councils cannot lawfully decide items of business that are not specified in the summons/agenda (LGA1972 Sch.12, p10(2)(b)).

Dave Oakes HMP Ashfield

AGENDA

- 1. To receive Apologies for absence and approve reasons given.** (LGA 1972 85(1)).
- 2. Declarations of Interest (if any) and dispensations.**
Under Section 31 of Localism Act 2011 and in accordance with the Councils' Code of Conduct (section 27(6) (d)), any declarations of disclosable pecuniary or personal interests must be declared and Standing Orders followed. Requests for dispensations can be considered if received in advance of the meeting and in writing to the Clerk (Proper Officer) – Localism Act 2011 S33.
- 3. To approve minutes and sign as a correct record of the council meeting.** (LGA 1972 sch12, p41(1)).
To confirm the minutes of 15th January 2025 for accuracy (draft previously circulated to Councillors and published on website).
- 4. To receive Report from Ward Councillor(s).**
- 5. AGENDA ITEMS TO ACTION.**

5a. To receive any updates and agree any actions relating to the Community Centre.
Lead: Cllrs Symons and Freestone

5b. To receive any updates on the Scout hut and agree any actions.

5c. To receive any updates on S106 funded projects and agree any actions.

5d. To receive tender for the litter picking contract and agree any actions
Lead: Cllr Symons

5e. To consider Pucklechurch News:

- i. Review and agree tender for new contract
- ii. Ratify membership of Pucklechurch News Editorial Group and approved Editorial policy
- iii. Agree any other actions.

Lead Cllr Hawkins

5f. To receive updates on St Aldams active play project including:

- i. Successful award of £40000.00 grant from Suez
- ii. To receive revised quotation to reflect 2025 prices
- iii. To consider public event on 1st March and agree actions.

5g. To consider co-option to councillor vacancy.

5h. To agree approach to South Gloucestershire's Regulation 19 consultation for the Local Plan and agree any actions.

5i. To consider the option to extend the parish wide maintenance contract by one further year as per the original tender and agree any actions.

5j. To review and approve grant applications for 2025.

6. AGENDA ITEMS TO NOTE.

6a. To note items of correspondence and agree any actions:

- i. Correspondence with South Gloucestershire council regarding orienteering event on 22nd March 2025
- ii. Concerns over zebra crossing safety on Abson Road
- iii. Concern over parking in Homefield Road
- iv. Correspondence from member of the public relating to A432 bridge replacement
- v. Safety of Lithium-ion Batteries Campaign.

6b. To note Regulation 14 consultation for draft Neighbourhood plan and agree any actions

Link: <https://www.pucklechurchparishcouncil.gov.uk/default.aspx>

7. PLANNING

7a. Planning applications.

7ai. P25/00177/HH 16 Becket Court Pucklechurch South Gloucestershire BS16 9QG
Erection of single storey front and rear extensions to form additional living accommodation.

Link: <https://developments.southglos.gov.uk/online-applications/simpleSearchResults.do?action=firstPage>

7a.ii. P25/00141/RVC Land At Westerleigh Road Pucklechurch South Gloucestershire BS16 9PY

Variation of condition 2 (list of plans) to planning permission P22/06238/F -F - To amend the plans to accommodate the needs of the new owners - Conversion of existing stables to form 1 no dwelling and associated works.

Link: <https://developments.southglos.gov.uk/online-applications/simpleSearchResults.do?action=firstPage>

7b. Planning decisions. To note.

7bi. P24/02446/RVC Pucklechurch House 35 Westerleigh Road Pucklechurch South Gloucestershire BS16 9RD

Variation of condition 6 attached to P22/06458/HH to substitute plan numbers 260-P-101 Rev B, 260-P-102 Rev A and 260-P-107 for 260-P-101 Rev C, 260-P-102 Rev B and 260-P-107 Rev A. Demolition of garage and erection of a single storey side extension. Erection of 1 no. detached garage. **Approved with conditions.**

7bii P24/02783/F 188 Shortwood Hill Mangotsfield South Gloucestershire BS16 9PG

Change of use from bed and breakfast (Class C1) to existing dwelling house (Class C3) as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended).

Approved with conditions.

7biii P24/02049/O Land Adjacent To 150 Westerleigh Road Pucklechurch South Gloucestershire BS16 9PY

Erection of 2no. self-build dwellings (outline) with access to be determined, all other matters reserved. **Proposed approve with Conditions**

7c. Planning enforcement and any other actions.

Adjacent parish

7ci To note appeal APP/P0119/W/24/3351774 relating to P24/00131/RVC

Appeal on the 29th January 2025 was postponed and further hearing arranged for 12th March 2025.

8. REPORTS

8a. To receive report from the Clerk.

9. FINANCE

9a. To approve contractual and other obligations for February 2025.

9b. To receive and agree reconciliations for January 2025.

9c. To receive figures for Q3.

9d. To note submission of VAT return for April to December 2024

Date of next meeting 19th March 2025