



PUCKLECHURCH PARISH COUNCIL

To all members of the Council

You are hereby summoned to attend the ordinary meeting of Pucklechurch Parish Council to be held on Wednesday 20th March 2024 at 7.30 pm at The Bungalow Ashfield prison. The meeting has been called for the purpose of transacting business as per the details on the agenda below.

Notice to members of the Public

This meeting is a meeting in public not a public meeting. Members of the public are invited to join the meeting and to ask questions and raise issues with the councillors. This session will last no more than 15 minutes.

Members and Parishioners are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, age, gender, sexual orientation, marital status and any disability and religious beliefs), Crime & Disorder, Health & Safety and Human Rights.

Signed:

Daphne Dunning
Clerk and RFO Pucklechurch Parish Council

Wednesday 13th March 2024

Public Participation

Questions and comments from members of the public. No decision can be taken during this session, but the Chair may decide to refer any matters raised for further consideration. N.B Councils cannot lawfully decide items of business that are not specified in the summons/agenda (LGA1972 Sch.12, p10(2)(b)).

AGENDA

1. To receive Apologies for absence and approve reasons given (LGA 1972 85(1)).

2. Declarations of Interest (if any) and dispensations.

Under Section 31 of Localism Act 2011 and in accordance with the Councils' Code of Conduct (section 27(6) (d)), any declarations of disclosable pecuniary or personal interests must be declared and Standing Orders followed. Requests for dispensations can be considered if received in advance of the meeting and in writing to the Clerk (Proper Officer) – Localism Act 2011 S33.

3. To approve minutes and sign as a correct record of the council meeting (LGA 1972 sch12, p41(1)).

To confirm the minutes of 21st February 2024 for accuracy (draft previously circulated to Councillors and published on website).

4. To receive Report from District Councillor(s).

5. AGENDA ITEMS TO ACTION

5a. To consider updates relating to the Community Centre and adjacent Recreation ground and agree any actions. Including:

- Verbal feedback from meeting on 18th March

5b. To receive an update on legal matters. Including:

- Update from Wellers Law group
- Issues arising from land at St Aldams including Pucklechurch Custodial Service's legal costs for transfer.

5c. To consider update on the options for the various stands of S106 funding and agree any actions.

5d. To review quotations and agree the appointment of a contractor to provide a replacement accessible roundabout at the Recreation play area

5e. To receive notice that new editors are needed for Pucklechurch News and agree if any actions required.

5f. To agree a programme of councillor training.

5g. To agree content of annual parish assembly on 20th April 2024.

6. AGENDA ITEMS TO NOTE

6a. To note order for three noticeboards has been placed at a total cost of £5.356.06

6b. To note South Gloucestershire are proceeding with the order for an interpretation board at the balloon tether site.

6c. To note correspondence with The Rose and Crown on fundraising for a bleed kit.

6d. To note issue with boundary wall at the Community Centre has been referred to Pucklechurch Community Association in accordance with lease agreement.

6e. To note the council has been unable to provide sixth-formers volunteering options and consider future approach.

7. PLANNING

7a. Planning applications.

None at the time of the agenda

7b. Planning decisions.

7bi P24/00178/TCA 25 Parkfield Road Pucklechurch South Gloucestershire BS16 9PN
Works to 1no. Willow to be reduce height by 3m and radial spread by 2m, Works to fell 2no. conifers situated in the Pucklechurch Conservation Area. **No objection.**

7bii P24/00034/HH 3 Shortwood Road Pucklechurch South Gloucestershire BS16 9RA
Erection of first floor rear extension to form additional living accommodation with terrace area, stairs and balustrade. **Refusal.**

7biii P23/03213/CLE Land Adjacent To 150 Westerleigh Road Pucklechurch Bristol South Gloucestershire BS16 9PY

Continued use of land as residential garden land within the curtilage of and associated with the Class C3 residential dwelling at 150 Westerleigh Road. **Approve Certificate of Lawfulness.**

7biv P24/00152/HH 1 Shortwood Road Pucklechurch South Gloucestershire BS16 9RA
Replacement of existing stone wall. **Approved with conditions.**

7c. Planning enforcement and any other actions.

None at the time of the agenda

8. REPORTS

8a. To receive report from the Clerk.

9. FINANCE

9a. To approve contractual and other obligations for March 2024.

9b. To receive and agree reconciliations for February 2024.

9c. To note interim internal audit has been undertaken

To note date of next meeting **10th April 2024**