



PUCKLECHURCH PARISH COUNCIL

To all members of the Council

You are hereby summoned to attend the ordinary meeting of Pucklechurch Parish Council to be held on Wednesday 20th November 2024 at 7.30 pm at The Bungalow Ashfield prison. The meeting has been called for the purpose of transacting business as per the details on the agenda below.

Notice to members of the Public

This meeting is a meeting in public not a public meeting. Members of the public are invited to join the meeting and to ask questions and raise issues with the councillors. This session will last no more than 15 minutes.

Members and Parishioners are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, age, gender, sexual orientation, marital status and any disability and religious beliefs), Crime & Disorder, Health & Safety and Human Rights.

Signed:

Daphne Dunning
Clerk and RFO Pucklechurch Parish Council

Wednesday 13th November 2024

Public Participation

Questions and comments from members of the public. No decision can be taken during this session, but the Chair may decide to refer any matters raised for further consideration. N.B Councils cannot lawfully decide items of business that are not specified in the summons/agenda (LGA1972 Sch.12, p10(2)(b)).

AGENDA

1. To receive Apologies for absence and approve reasons given (LGA 1972 85(1)).

2. Declarations of Interest (if any) and dispensations.

Under Section 31 of Localism Act 2011 and in accordance with the Councils' Code of Conduct (section 27(6) (d)), any declarations of disclosable pecuniary or personal interests must be declared and Standing Orders followed. Requests for dispensations can be considered if received in advance of the meeting and in writing to the Clerk (Proper Officer) – Localism Act 2011 S33.

3. To approve minutes and sign as a correct record of the council meeting. (LGA 1972 sch12, p41(1)).

To confirm the minutes of 16th October 2024 for accuracy (draft previously circulated to Councillors and published on website).

4. To receive Report from Ward Councillor(s).

5. AGENDA ITEMS TO ACTION

5a. To consider any updates and agree any actions relating to the Community Centre and adjacent Recreation ground.

5b. To consider the written notification that the Scouts wish to relinquish and formally handover the Scout hut and agree any actions.

5c. To approve the appointment of Auditing Solutions Limited as internal auditors for the current year.

5d. To receive updates on any S106 funding and agree any actions including:

- i) drainage project
- ii) response to tree planting project on South Gloucestershire land at Leigh Farm.

5e. To consider any matters relating to play areas and agree any actions.

5f. To receive update on any replacement tree planting at Eagle Crescent and agree any actions.

5g. To consider first draft of 2025/26 budget and associated report and agree any actions.

5h. To approve the community grant application process for 2024/25 and agree any actions.

5i. To approve 2024/25 pay award and authorise backpay.

5j. To consider the Government's Open consultation 'Enabling remote attendance and proxy voting at local authority meetings' and agree a response.

Link <https://www.gov.uk/government/consultations/enabling-remote-attendance-and-proxy-voting-at-local-authority-meetings/enabling-remote-attendance-and-proxy-voting-at-local-authority-meetings>

5k. To agree additional works for South Gloucestershire council's street cleaning and maintenance work team to undertake in January/February.

5l. To consider request for a new memorial bench on the Recreation ground and agree any actions.

6. AGENDA ITEMS TO NOTE

6a. To note items of correspondence and agree any actions:

- I. Questions relating to Pucklechurch woodland
- II. Email from Friends of Page Park and closer working with HMP Ashfield

7. PLANNING

7a. Planning applications.

7ai P24/02446/RVC Pucklechurch House 35 Westerleigh Road Pucklechurch South Gloucestershire BS16 9RD

Variation of condition 6 attached to P22/02446/HH to substitute plan numbers 260-P-101 Rev A, 260-P-102 Rev B and 260-P-107 for 260-P-101 Rev C, 260-P-102 Rev B and 260-P-107 Rev A. Demolition of garage and erection of a single storey side extension. Erection of 1 no. detached garage.

To note submitted comment under delegated powers.

No objection, Pucklechurch parish council is happy to defer to the Conservation Officer.

7b. Planning decisions. To note

7bi. P24/02021/F Land At Meadow View Shortwood Road Pucklechurch South Gloucestershire

Erection of 1no. self-build dwelling with associated works. Refused.

7bii 4 P24/02159/TCA Castle Road Pucklechurch South Gloucestershire BS16 9RF

Works to Crown reduce 1no. Acer platanoides drummondii back to old pruning points leaving height of 10m and radial spread of 6m in Pucklechurch Conservation Area. No objection.

7biii P24/01926/RVC Landfill Site Cattybrook Road Mangotsfield South Gloucestershire BS16 9NJ

Variation of conditions 4 and 10 (to allow an additional 15 years for restoration) and 24 (to extend the time to allow until 3rd July 2039) attached to permission P23/02245/RVC. (P23/02245/RVC Variation of condition 1 (works cessation and site restoration date) attached to planning permission P19/09621/RVC - (Variation of condition no. 25 attached to planning permission PK03/1545/F) to allow an additional 18 months, until 31st March 2025, to complete the approved restoration of the landfill at the former Shortwood Quarry (PK03/1545/F-Continuation of clay extraction and restoration by landfilling with residual non-hazardous waste). **Approved with conditions**

7c. Planning enforcement and any other actions.

7ci To note update on enforcement actions including COM/24/0593/BOC and COM/24/0748/OD .

8. REPORTS

8a. To receive report from the Clerk.

9. FINANCE

9a. To approve contractual and other obligations for November 2024.

9b. To receive and agree reconciliations for October 2024.

9c. To note CIL returns.

To agree date for December meeting