



## PUCKLECHURCH PARISH COUNCIL

To all members of the Council

You are hereby summoned to attend the ordinary meeting of Pucklechurch Parish Council to be held on Wednesday 21<sup>st</sup> February 2024 at 7.30 pm at The Bungalow Ashfield prison. The meeting has been called for the purpose of transacting business as per the details on the agenda below.

Notice to members of the Public

This meeting is a meeting in public not a public meeting. Members of the public are invited to join the meeting and to ask questions and raise issues with the councillors. This session will last no more than 15 minutes.

*Members and Parishioners are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, age, gender, sexual orientation, marital status and any disability and religious beliefs), Crime & Disorder, Health & Safety and Human Rights.*

Signed:

Daphne Dunning  
Clerk and RFO Pucklechurch Parish Council

Wednesday 14<sup>th</sup> February 2024

### Public Participation

Questions and comments from members of the public. No decision can be taken during this session, but the Chair may decide to refer any matters raised for further consideration.

Updates from local PCSO

N.B Councils cannot lawfully decide items of business that are not specified in the summons/agenda (LGA1972 Sch.12, p10(2)(b)).

### AGENDA

**1. To receive Apologies for absence and approve reasons given** (LGA 1972 85(1)).

**2. Declarations of Interest (if any) and dispensations.**

Under Section 31 of Localism Act 2011 and in accordance with the Councils' Code of Conduct (section 27(6) (d)), any declarations of disclosable pecuniary or personal interests must be declared and Standing Orders followed. Requests for dispensations can be considered if received in advance of the meeting and in writing to the Clerk (Proper Officer) – Localism Act 2011 S33.

**3. To approve minutes and sign as a correct record of the council meeting** (LGA 1972 sch12, p41(1)).

To confirm the minutes of 17<sup>th</sup> January and 7<sup>th</sup> February 2024 for accuracy (draft previously circulated to Councillors; copies available on application to the Clerk).

**4. To receive Report from District Councillor(s).**

**5. AGENDA ITEMS TO ACTION**

**5a. To consider updates relating to the Community centre and adjacent Recreation ground and agree any actions.**

To include:

- Verbal feedback from meetings on 14<sup>th</sup> February
- Potential implications of Martyns' Law
- Location of new noticeboard.

**5b. To review and agree actions for the remaining S106 spending.**

**5c. To consider and agree grants for 2023/24.**

Name of Applicant	Purpose of grant	Grant applied for
Citizens Advice	Support for Pucklechurch residents	£1,000
Great Western Air Ambulance	Cost of flight	£2,000.00
Green Transport	Improved lighting in the yard.	£169.96
Pucklechurch cricket club	Training nets	£900.00
Allotments Association	Secure area for composting toilet	£600.00
Tower playgroup	Pre-school insurance	£500.00
1st Pucklechurch Rainbows	Craft materials	£260.00
Revel	Contribution to costs	£1,312.50
Pucklechurch playgroup	Multicultural & environmental resources	£400.00
St Thomas a Becket	External lighting	£700.00
<b>Total</b>		<b>£7,842.46</b>

**5d. To receive update and confirm decision on future youth provision.**

**5e. To approve 20 hours overtime for additional work undertaken for the local plan as agreed.**

**5f. To agree date/venue/content of annual assembly meeting**

**5g. To undertake regular review of measures to enhance and improve biodiversity as required under Natural Environment and Rural Communities Act 2006 S40**

**6. AGENDA ITEMS TO NOTE**

**6a. To note increases in costs for 2024:**

- Vision ICT email hosting will rise to £20 + VAT/account from £18
- Novati waste (community centre) has confirmed price increase tbc

**6b. To note WECA Small community events fund.**

**6c. To note the annual Ultra Run events will pass through Pucklechurch parish on 2<sup>nd</sup> March 2024 and 24<sup>th</sup> August 2024.**

**6d. To note final plans for orienteering event on 1<sup>st</sup> May.**

**6e. To note improvements to the Shortwood eastbound bus stop including a new bus stop cage road marking and installation of a new clearway sign as already circulated.**

**7. PLANNING**

**7a. Planning applications.**

To note comments submitted under delegated powers.

**7ai P24/00178/TCA 25 Parkfield Road Pucklechurch South Gloucestershire BS16 9PN.**  
Works to 1no. Willow to be reduce height by 3m and radial spread by 2m, Works to fell 2no. conifers situated in the Pucklechurch Conservation Area.  
Defer to the tree officer.

**7aii P24/00034/HH 3 Shortwood Road Pucklechurch South Gloucestershire BS16 9RA**  
Erection of first floor rear extension to form additional living accommodation with terrace area, stairs and balustrade.  
Objection – as agreed on 2024/01/17 7ai

**7aiii P24/00088/HH 7 Main Road Mangotsfield South Gloucestershire BS16 9NH**  
Erection of single storey front/side extension to provide additional living accommodation.  
No objections

**7b. Planning decisions.**

**7bi P24/00088/HH 7 Main Road Mangotsfield South Gloucestershire BS16 9NH**  
Erection of single storey front/side extension to provide additional living accommodation.  
**Approved with conditions.**

**7c. Planning enforcement and any other actions.**

None at the time of the agenda

**8. REPORTS**

**8a. To receive report from the Clerk.**

**9. FINANCE**

**9a. To approve contractual and other obligations for February 2024.**

**9b. To receive and agree reconciliations for January 2024.**

To note date of next meeting 20<sup>th</sup> March 2024