



PUCKLECHURCH PARISH COUNCIL

To all members of the Council.

You are hereby summoned to attend the extraordinary meeting of Pucklechurch Parish Council to be held on Wednesday 22nd July 2026 at 7.30 pm at The Bungalow Ashfield prison. The meeting has been called for the purpose of transacting business as per the details on the agenda below.

Notice to members of the Public.

This meeting is a meeting in public not a public meeting. Members of the public are invited to join the meeting and to ask questions and raise issues with the councillors during public participation. This session will last no more than 15 minutes.

Members and Parishioners are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, age, gender, sexual orientation, marital status and any disability and religious beliefs), Crime & Disorder, Health & Safety and Human Rights.

Signed:

Gail Boyle
Chair of Pucklechurch Parish council
12th July 2026

AGENDA

Public Participation.

Questions and comments from members of the public. No decision can be taken during this session, but the Chair may decide to refer any matters raised for further consideration.

N.B Councils cannot lawfully decide items of business that are not specified in the summons/agenda (LGA1972 Sch.12, p10(2)(b)).

AGENDA

- 1. To receive Apologies for absence and approve reasons given. (LGA 1972 85(1)).**
- 2. Declarations of Interest (if any) and dispensations.**
Under Section 31 of Localism Act 2011 and in accordance with the Councils' Code of Conduct (section 27(6) (d)), any declarations of disclosable pecuniary or personal interests must be declared and Standing Orders followed. Requests for dispensations can be considered if received in advance of the meeting and in writing to the Clerk (Proper Officer) – Localism Act 2011 S33.
- 3. To approve minutes and sign as a correct record of the council meeting. (LGA 1972 sch12, p41(1)).**
To confirm the minutes of 17th June 2026 for accuracy (draft previously circulated to Councillors and published on website).
- 4. To receive Reports from Ward Councillors.**

5. AGENDA ITEMS TO ACTION.

5a. To receive any updates and agree any actions relating to the Community Centre.

5b. To receive any updates on the Scout hut and agree any actions.

5c. To receive any updates and agree any actions on other projects.

5d. To consider correspondence from LPW regarding youth provision in Pucklechurch and agree any actions.

5e. To receive response from South Gloucestershire Council's waste management team and agree any further actions.

5f. To receive and consider correspondence received regarding the Recreation play area.

5g. To consider and approve revised policies including:

- I. Disciplinary
- II. Pucklechurch News Editorial
- III. Social media
- IV. Safeguarding Children and Vulnerable Adults
- V. Memorial bench
- VI. Mobile phone

5h. To review and consider responses to the parish council's letter regarding the Leigh Farm wind turbine project and agree any further actions

5i. Following the approval of outline planning permission at Marsh Farm P25/02362/O, consider and agree any further responses to raise concerns with specified aspects within the current proposal.

5j. To consider and agree the council's action plan for 2026_27.

6. AGENDA ITEMS TO NOTE.

6a. To note items of correspondence:

- i. To note joint meeting with Westerleigh and Coalpit Heath Parish Council and Places for People has been rearranged for 29th July at 6.30pm at Westerleigh Village Hall.
- ii. To note the estimated costs of a contested parish election in 2027 is £ 4,560.00.
- iii. To note the request for improvements to the bus stop on Castle Road, which have considered as a new length of footway has been added to the investigation list - reference number **KF220**.

6b. To note amendments to the proposed Local Choice and Special Expenses policy.

7. PLANNING

7a. Planning applications.

To note comments submitted under delegated powers.

7ai. P26/01378/HH 71 HawkrIDGE Drive Pucklechurch South Gloucestershire BS16 9SW

Installation of side dormer to facilitate loft conversion and a first floor extension over existing porch to provide additional living accommodation.

Submitted comments no objections

7b. Planning decisions. To note.

7bi. P26/00979/HH 38 Becket Court Pucklechurch South Gloucestershire BS16 9QG

Replacement of existing greenhouse. (Retrospective). Approved with conditions.

7bii P26/01053/F 82 Shortwood Road Pucklechurch South Gloucestershire BS16 9PJ

Change of use from dwellinghouse (Class C3) to childrens home (Class C2). Approved with conditions.

7c. Planning enforcement and any other actions.

7ci COM/26/0448/OD

Enforcement to investigate.

8. REPORTS

8a. To receive report from the Clerk.

9. FINANCE

9a. To approve contractual and other obligations for July 2026.

9b. To receive and agree reconciliations for June 2026.

9c. To receive and consider Q1

Date of next meeting 19th August 2026