



## PUCKLECHURCH PARISH COUNCIL

To all members of the Council

You are hereby summoned to attend the annual meeting of Pucklechurch Parish Council to be held on Wednesday 16<sup>th</sup> November at 7.30 pm at **The Bungalow HMP Ashfield**. The meeting has been called for the purpose of transacting business as per the details on the agenda below.

Notice to members of the Public

This meeting is a meeting in public not a public meeting. Members of the public are invited to join the meeting and to ask questions and raise issues with the councillors. This session will last no more than 15 minutes.

*Members and Parishioners are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, age, gender, sexual orientation, marital status and any disability and religious beliefs), Crime & Disorder, Health & Safety and Human Rights.*

Signed:

Daphne Dunning  
Clerk and RFO Pucklechurch Parish Council

Thursday 10<sup>th</sup> November 2022

### Public Participation

#### AGENDA

##### 1. Apologies.

To note apologies for absence.

##### 2. Declarations of Interest (if any) and dispensations.

In accordance with the Local Code of Conduct to receive any declarations of disclosable pecuniary or non-disclosable pecuniary interests and to consider and grant any dispensation requests.

##### 3. Minutes.

To confirm the minutes of 5<sup>th</sup> October 2022 for accuracy (draft previously circulated to Councillors; copies available on application to the Clerk).

##### 4. To receive Report from District Councillor(s).

##### 5. AGENDA ITEMS TO ACTION

**5a. To approve updated maintenance contract and agree dates for the application process.**

**5b. To consider first draft of budget for 2022-23 to include:**

**5bi. To receive and review Q2.**

**5bii. To consider reports on electricity contracts and agree any actions.**



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**5biii To receive and consider quotation for moving to remote application hosting and agree any actions.**

**5biv. To agree the process to develop ideas, projects and potential options for fund raising/sponsorship for council approval and any actions.**

**5c. To approve updated asset register.**

**5d. To receive notification that South Gloucestershire Council is consulting on its amended budget proposals for 2023/24 from 6<sup>th</sup> December and agree any actions.**

Link: <https://consultations.southglos.gov.uk/budget23>

**5e. To receive notification that South Gloucestershire Council is consulting on a new Compact for South Gloucestershire and agree any actions.**

Link <https://consultations.southglos.gov.uk/Compact/consultationHome>

## **6 AGENDA ITEMS TO NOTE**

**6a To note council has signed the West of England Combined Authority's Placemaking Charter as agreed.**

**6b To receive update on progress on re-commencing the Neighbourhood Plan**

## **7 PLANNING.**

**7a. Planning applications.**

**7ai P22/06368/HH 29 Cedar Way Pucklechurch South Gloucestershire BS16 9RN**

Installation of 1no side dormer to facilitate loft conversion (retrospective). Replacement of existing flat roof with a pitched roof.

**7aii P22/06238/F Land At Westerleigh Road Pucklechurch South Gloucestershire BS16 9PY**

Conversion of existing stables to form 1no dwelling and associated works.

To note comments submitted to defer to tree officer.

**7aiii P22/06216/TCA White Hart 1 Abson Road Pucklechurch South Gloucestershire BS16 9RH**

Works to 1 no Betula pendula tree to reduce crown by 3m at top and 1m off radial spread to leave height of 8m and radial spread of 3m and 1 no. Liquidambar styraciflua crown reduce 1.5m from height and 1m radial spread to leave a height of 6m and radial spread of 2.5m situated within the Pucklechurch Conservation Area.

**7b. Planning decisions to note.**

**7bi P22/05968/TCA 1 Shortwood Road Pucklechurch South Gloucestershire BS16 9RA**

Works to 1no. Walnut to reduce by roughly 1.5 meters in height and lateral growth and thin by 20% situated in the Pucklechurch Conservation Area. No objection.

**7c. Planning enforcement and any other actions.**

**7ci. To note response from Enforcement over concerns at the Fleur site.**



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**7cii. To note feedback from Development Management Committee meeting regarding P22/03722/F 1 Oaktree Avenue.**

### **8. REPORTS.**

**8a.** To receive pre-submitted reports from Councillors.

**8b.** To receive report from the Clerk.

### **9 FINANCE.**

**9a. To agree payment of contractual or other obligations and receive monthly reconciliations.**

Date of December meeting to be agreed