



PUCKLECHURCH PARISH COUNCIL

To all members of the Council.

You are hereby summoned to attend the ordinary meeting of Pucklechurch Parish Council to be held on Wednesday 19th March 2025 at 7.30 pm at The Bungalow Ashfield prison. The meeting has been called for the purpose of transacting business as per the details on the agenda below.

Notice to members of the Public.

This meeting is a meeting in public not a public meeting. Members of the public are invited to join the meeting and to ask questions and raise issues with the councillors. This session will last no more than 15 minutes.

Members and Parishioners are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, age, gender, sexual orientation, marital status and any disability and religious beliefs), Crime & Disorder, Health & Safety and Human Rights.

Signed:

Daphne Dunning
Clerk and RFO Pucklechurch Parish Council
Wednesday 12th March 2025

Public Participation.

Questions and comments from members of the public. No decision can be taken during this session, but the Chair may decide to refer any matters raised for further consideration. N.B Councils cannot lawfully decide items of business that are not specified in the summons/agenda (LGA1972 Sch.12, p10(2)(b)).

AGENDA

- 1. To receive Apologies for absence and approve reasons given.** (LGA 1972 85(1)).
- 2. Declarations of Interest (if any) and dispensations.**
Under Section 31 of Localism Act 2011 and in accordance with the Councils' Code of Conduct (section 27(6) (d)), any declarations of disclosable pecuniary or personal interests must be declared and Standing Orders followed. Requests for dispensations can be considered if received in advance of the meeting and in writing to the Clerk (Proper Officer) – Localism Act 2011 S33.
- 3. To approve minutes and sign as a correct record of the council meeting.** (LGA 1972 sch12, p41(1)).
To confirm the minutes of 19th February 2025 for accuracy (draft previously circulated to Councillors and published on website).
- 4. To receive Report from Ward Councillor(s).**
- 5. AGENDA ITEMS TO ACTION.**
 - 5a. To receive any updates and agree any actions relating to the Community Centre.**

5b. To receive any updates on the Scout hut and agree any actions.

5c. To receive any updates on Recreation ground improvements project and agree any actions.

5d. To consider tender requirements for the litter picking contract and agree any actions.

5e. To receive update on Pucklechurch News:

- i. To consider a review of the editorial process and timelines.
- ii. To note live tender – closing date 12 noon 28th March 2025.

5f. To approve final quotation for St Aldams active play project following community engagement event and place order.

5g. To consider if the council wishes to respond to the WERN Community Survey and agree any responses.

5h. To receive any updates on South Gloucestershire's Regulation 19 consultation for the Local Plan and agree any actions.

5i. To agree date and format of the annual parish assembly.

5j. To receive any addition to the Councillor training log/activity.

6. AGENDA ITEMS TO NOTE.

6a. To note items of correspondence:

- i. Request for an additional litter bin on Shortwood Hill.
- ii. Request to develop a trail highlighting the new trees planted in Pucklechurch by South Gloucestershire council.
- iii. LPW and youth provision.
- iv. Emails of thanks for recent grants.

6b. To note feedback from Regulation 14 consultation event for draft Neighbourhood plan.

7. PLANNING

7a. Planning applications.

7ai. P25/00599/HH 20 Hawkridge Drive Pucklechurch South Gloucestershire BS16 9SL
Erection of a single storey rear and side wrap around extension to form additional living accommodation.

7a ii P25/00574/OHLE Land At Shortwood Road Pucklechurch South Gloucestershire BS16 9PQ by Meadow View

Application for consent under Section 37 of the Electricity Act 1989 to introduce new single wood pole in the adopted verge at Shortwood Road, Pucklechurch. The application is made under section 3(a) of The Overhead Lines (Exemption) (England and Wales) Regulations 2009 - Planning Act 2008.

7b. Planning decisions. To note.

7bi. P24/02805/LB Flat 2 Beech House Westerleigh Road Pucklechurch South Gloucestershire

Removal of conservatory roof and replacement with tiled roof. Approved with conditions.

7bii P25/00177/HH 16 Becket Court Pucklechurch South Gloucestershire BS16 9QG
Demolition of existing conservatory and front porch. Erection of single storey front and rear extensions to form additional living accommodation. Approved with conditions.

7biii P25/00141/RVC Land At Westerleigh Road Pucklechurch South Gloucestershire BS16 9PY

Variation of conditions 2, 5 and 9 to planning permission P22/06238/F - To amend/update the list of plans and documents, to remove the requirement to submit further landscaping and ecological plans/details - Conversion of existing stables to form 1no dwelling and associated works. Approved with conditions

7biv P25/00358/OHLE Land At Churchmead Farm Hodden Lane Pucklechurch South Gloucestershire

Application for consent under Section 37 of the Electricity Act 1989 to remove and replace leaning poles. The application is made under section 5(2) of The Overhead Lines (Exemption) (England and Wales) Regulations 2009 - Planning Act 2008. No objection.

8. REPORTS

8a. To receive report from the Clerk.

9. FINANCE

9a. To approve contractual and other obligations for March 2025.

9b. To receive and agree reconciliations for February 2025.

Date of next meeting 16th April 2025