



PUCKLECHURCH PARISH COUNCIL

To all members of the Council.

You are hereby summoned to attend the ordinary meeting of Pucklechurch Parish Council to be held on Wednesday 19th November at 7.30pm at The Bungalow Ashfield prison. The meeting has been called for the purpose of transacting business as per the details on the agenda below.

Notice to members of the Public.

This meeting is a meeting in public not a public meeting. Members of the public are invited to join the meeting and to ask questions and raise issues with the councillors. This session will last no more than 15 minutes.

Members and Parishioners are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, age, gender, sexual orientation, marital status and any disability and religious beliefs), Crime & Disorder, Health & Safety and Human Rights.

Signed:

Daphne Dunning
Clerk and RFO Pucklechurch Parish Council
12th November 2025

Public Participation.

Questions and comments from members of the public. No decision can be taken during this session, but the Chair may decide to refer any matters raised for further consideration.

N.B Councils cannot lawfully decide items of business that are not specified in the summons/agenda (LGA1972 Sch.12, p10(2)(b)).

AGENDA

- 1. To receive Apologies for absence.** (LGA 1972 85(1)).
- 2. Declarations of Interest (if any) and dispensations.**
Under Section 31 of Localism Act 2011 and in accordance with the Councils' Code of Conduct (section 27(6) (d)), any declarations of disclosable pecuniary or personal interests must be declared and Standing Orders followed. Requests for dispensations can be considered if received in advance of the meeting and in writing to the Clerk (Proper Officer) – Localism Act 2011 S33.
- 3. To approve minutes and sign as a correct record of the council meeting.** (LGA 1972 sch12, p41(1)).
To confirm the minutes of 15th October 2025 for accuracy (draft previously circulated to Councillors and published on website).
- 4. To receive Report from Ward Councillor(s).**
- 5. AGENDA ITEMS TO ACTION.**

5a. To receive any updates and agree any actions relating to the Community Centre and in addition consider:

- i. Condition survey.
- ii. PCA request to brick-up changing room windows.

5b. To receive any updates on the Scout hut and agree any actions and in addition consider:

- i. Condition survey.
- ii. Cleaning costs

5c. To receive any updates and agree any actions on other S106 projects:

- i. Recreation ground improvements project
- ii. Leigh Farm woodland project.

5d. To consider the new draft of the maintenance contract and agree any actions

5e. To consider collaborating with South Gloucestershire Mining Research group on a talk regarding Parkfield Colliery and agree any actions.

5f. To review action plan for 2025/26 and agree any actions.

5g. Revel 75 - to consider event hire submission for 2026 and receive feedback on informal meeting.

5h. At the request of Pucklechurch Allotment Association, comment on their proposed Constitution.

5i. To consider quotations for replacement equipment on The Recreation ground and agree any actions.

5j. To consider and discuss first draft of the 2026/27 budget and agree any actions including:

- i. Review of Q2 figures for 2025-26
- ii. Note special expenses charges for 2026/27
- iii. Receive budget ideas from councillors

5K. To consider and agree any actions related to the South Gloucestershire Council estimate of rough sleepers for 2025.

6. AGENDA ITEMS TO NOTE.

6a. To note items of correspondence and agree if any actions required:

- i. Complaint about the burial ground
- ii. Correspondence from ELCOE
- iii. Correspondence from Bristol Energy Network
- iv. SGC Community Engagement Officer.

6b. South Gloucestershire Council Local Plan

- i. To note the Local Plan has been submitted to the Government's Planning Inspectorate (PINS) under regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012, on Friday, 24 October 2025.
- ii. To note data breach.

6c. To note acceptance of quotation for £668.40 from Midland Forestry for necessary works identified in the annual tree surveys.

6d. To note advice from British Library re the legal deposit of electronic copies of Pucklechurch News now this is a parish council produced publication.

Link <http://www.bl.uk/services/legal-deposit>

7. PLANNING

7a. Planning applications.

7ai P25/02362/O Land At Marsh Farm Feltham Road Pucklechurch South Gloucestershire BS16 9SQ

Outline planning application with all matters reserved except means of site access, for residential development of up to 100no. dwellings (use class C3); sustainable urban drainage systems; public open space and landscaping; and all ancillary and enabling works.

7ai a). Associated matters on P25/02362/O

To comment on South Gloucestershire Council's correspondence requesting locations for potential improvements to outdoor sports facilities through S106 contributions should this application be approved.

7aii. P25/02491/F Harwood Farm Castle Road Pucklechurch South Gloucestershire BS16 9RF

Erection of oak-framed gazebo link extension between farmhouse and existing barn and installation of PV panels on south-west facing roof of the barn.

7aiii. P25/02475/LB Harwood Farm Castle Road Pucklechurch South Gloucestershire BS16 9RF

External works for the erection of oak-framed gazebo link extension between farmhouse and existing barn and installation of PV panels on south-west facing roof of the barn.

Adjacent parish

7aiv P25/01931/PIP Land At The Rosary Lyde Green South Gloucestershire

Permission in principle for the erection of a minimum of 4no. and up to a maximum of 9no. dwellings.

7b. Planning decisions. To note.

7bi. P25/02191/LB Moat House Kings Lane Pucklechurch South Gloucestershire BS16 9PP

Internal and external works to replace lintel above south east window (WF07) and stabilise masonry. Approved with conditions.

7bii P25/02248/TCA Crump House 30 Shortwood Road Pucklechurch South Gloucestershire BS16 9PL

Works to 1 no Ash Tree to crown reduce by 2.5m, giving a clear 2.0m clearance within Pucklechurch conservation area. No Objections.

7biii. P25/02078/RVC Churchmead Farm Hodden Lane Pucklechurch South Gloucestershire BS16 9SG

Variation of condition 2 attached to P24/01494/F to substitute the approved plans A201 Rev D and A200 Rev A with A201 Rev E and A200 Rev C. Approved with conditions.

7biv. P25/01386/RM Land Adjacent To 150 Westerleigh Road Pucklechurch South Gloucestershire BS16 9PY

Erection of 2 no. self-build dwellings (outline) with appearance, landscaping, layout and scale to be determined. Approval of reserved matters to be read in conjunction with Outline permission P24/02049/O. Approved with conditions.

7c. Planning enforcement and any other actions.

7ci To note COM/25/0673/ADV.

7cii To note COM/25/0712/COU

7ciii To note COM/25/0766/OD

8. REPORTS

8a. To receive report from the Clerk.

9. FINANCE

9a. To approve contractual and other obligations for November 2025.

9b. To receive and agree reconciliations for October 2025.

Date of next meeting 10th December 2025