



## PUCKLECHURCH PARISH COUNCIL

### **To all members of the Council.**

You are hereby summoned to attend the ordinary meeting of Pucklechurch Parish Council to be held on Wednesday 18<sup>th</sup> March 2026 at 7.30pm at The Bungalow Ashfield prison. The meeting has been called for the purpose of transacting business as per the details on the agenda below.

### **Notice to members of the Public.**

This meeting is a meeting in public not a public meeting. Members of the public are invited to join the meeting and to ask questions and raise issues with the councillors. This session will last no more than 15 minutes.

*Members and Parishioners are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, age, gender, sexual orientation, marital status and any disability and religious beliefs), Crime & Disorder, Health & Safety and Human Rights.*

Signed:

Daphne Dunning  
Clerk and RFO Pucklechurch Parish Council  
11th February 2026

### **Public Participation.**

Questions and comments from members of the public. No decision can be taken during this session, but the Chair may decide to refer any matters raised for further consideration.

N.B Councils cannot lawfully decide items of business that are not specified in the summons/agenda (LGA1972 Sch.12, p10(2)(b)).

## **AGENDA**

**1. To receive Apologies for absence.** (LGA 1972 85(1)).

**2. Declarations of Interest (if any) and dispensations.**

Under Section 31 of Localism Act 2011 and in accordance with the Councils' Code of Conduct (section 27(6) (d)), any declarations of disclosable pecuniary or personal interests must be declared and Standing Orders followed. Requests for dispensations can be considered if received in advance of the meeting and in writing to the Clerk (Proper Officer) – Localism Act 2011 S33.

**3. To approve minutes and sign as a correct record of the council meeting.** (LGA 1972 sch12, p41(1)).

To confirm the minutes of 18<sup>th</sup> February and 9<sup>th</sup> March 2026 for accuracy (drafts previously circulated to Councillors and published on website).

**4. To receive Reports from Ward Councillors.**

## **5. AGENDA ITEMS TO ACTION.**

### **5a. Community Centre.**

- i) To receive an update from latest PCA meetings and agree any actions.
- ii) To receive any updates arising from completed or planned works and agree any actions.
- iii) To receive any updates on the developing action plan and consider and agree any actions.

### **5b. Scout hut.**

- i) To receive any updates on the Scout hut and consider and agree any actions.
- ii) To note provisional date for an additional booking on 20<sup>th</sup> April for good citizen test evening (dogs).

**5c. To receive any updates and agree any actions on other S106 projects including sport pitches and woodland.**

**5d. To appoint councillor to undertake a review of the fixed asset register.**

**5e. To consider an application to hire an area of the Recreation Ground on 10<sup>th</sup> July for a Year 6 end of year party and agree any actions.**

**5f. To consider an application to hire an area of the Recreation Ground on Sunday 26<sup>th</sup> July for a Pucklechurch Football Club event and agree any actions.**

**5g. To consider a request from Girlguiding Bristol and South Gloucestershire to provide financial support to their International opportunities and agree any actions**

**5h. To consider making a donation to Rainbows for £200.00 to cover the cost of materials and resources for weekly enrichment activities.**

**5i To confirm that Auditing Solutions Ltd as parish sector experts is appointed to undertake the 2025/26 internal audit and to agree to appointing them as internal auditors for 2026/27.**

## **6. AGENDA ITEMS TO NOTE.**

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**6a. To note items of correspondence and agree if any actions required:**

None at the time of the agenda.

## **7. PLANNING**

### **7a. Planning applications.**

**7ai P26/00372/F Moor Paddock Westerleigh Road Pucklechurch South Gloucestershire BS16 9PY,**

Creation of 2no. additional pitches comprising of 2no. additional mobile homes, associated parking and drainage (part retrospective).

**7aii a) P26/00374/LB 15 Westerleigh Road Pucklechurch South Gloucestershire BS16 9RB.**

Internal and external alterations to remove and replace 3no. windows on the east side elevation. External alterations to install solar PV panels to rear roof slope.

and

**7aii b) P26/00312/HH 15 Westerleigh Road Pucklechurch South Gloucestershire.**

Installation of 12.no solar panels on rear facing pitched roof. Replacement of 3.no windows on side elevation.

To note comments submitted under delegated powers.

**7aiii P26/00537/TCA Old Court Barn Westerleigh Road Pucklechurch BS16 9RD.**

Works to 1no Horse Chestnut Tree (T1) to crown reduce by 1m. Works to 1no Silver Birch Tree (T2) to crown reduce by 1.5m all within Pucklechurch Conservation Area.

Submitted comments: Pucklechurch Parish Council is happy to defer to the Tree Officer.

**7aiv P26/00400/TCA 7 Westerleigh Road Pucklechurch South Gloucestershire BS16 9RB.**

Works to fell 1no Tree of Heaven within Pucklechurch Conservation area.

Submitted comments: Pucklechurch Parish Council is happy to defer to the Tree Officer.

**7b. Planning decisions. To note.**

**7bi P25/01996/F Fleur De Lys 12 Shortwood Road Pucklechurch South Gloucestershire BS16 9RA.**

Change of use of part of building to 1no dwelling (Use class C3) as defined in the Town and Country Planning (use Classes) Order 1987 (as amended). Approved with conditions.

**7bii P26/00205/TCA 48 Abson Road Pucklechurch South Gloucestershire BS16 9SA**

Works to crown reduce 3no Beech Trees by 2-3m to leave a finishing height of 1m and a radial spread of 1m within Pucklechurch Conservation Area. No objection.

**7c. Planning enforcement and any other actions.**

**7ci APP/P0119/X/24/3353280 P24/01644/CLE Fleur De Lys 12 Shortwood Road Pucklechurch South Gloucestershire BS16 9RA.**

Use of part of building as a public house/restaurant/expanded food provision (Sui Generis), with ancillary residential accommodation at first floor level. Withdrawn.

**8. REPORTS**

**8a. To receive report from the Clerk.**

**9. FINANCE**

**9a. To approve contractual and other obligations for March 2026.**

**9b. To receive and agree reconciliations for February 2026.**

**Date of next meeting 15<sup>th</sup> April 2026**