



MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 16TH MARCH 2022 7:15PM AT PUCKLECHURCH COMMUNITY CENTRE CAR PARK

PRESENT.

C Phillips, A Hemmings (AH), N Anscombe (NA) and R Dunning Chair (RD).
In attendance: D Dunning (Clerk)

Public Participation

None.

Cllr Dunning was appointed chair for the meeting

2022/02/16 No 1. To Note apologies for absence

Cllrs Boyle, English and Molloy

2022/02/16 No 2. Declarations of Interest

None.

3. ITEMS FOR ACTION

3a. In line with Financial Regulation 9.3 review and agree all fees and charges.

Resolved to formally confirm all fees and charges remained unchanged for 2021/22.

3b To approve response to South Gloucestershire new Local Plan 2020 Phase 2.

Resolved to approve responses to the urban, rural and key issues and, subject to any additional comments, the strategic green infrastructure network and community energy proposals.

3c To agree to present the proposal for the Eagle Crescent play area upgrade as part of the Annual parish assembly on Saturday 2nd April 2022 at the Eagle Crescent play area between 11-1pm and confirm councillors attending.

Resolved to hold the Assembly on 2nd April and to present the playground plans. Attendance confirmed by Cllrs Hemmings, Anscombe, Boyle and English. Apologies received from Cllrs Phillips and Dunning.

3d To agree payment of contractual or other obligations.

Payments March 2022

In accordance with its powers under section 137 of the Local Government Act 1972, agree to incur approved expenditure which, in the opinion of the Council, is in the interests of the area of its inhabitants and will benefit them in a manner commensurate with expenditure detailed

Payee	Description	Net	VAT	Amount Paid	Chq No	Power
1st Pucklechurch Guides	Craft materials	£20.00	£0.00	£20.00	3080	LGA 1972 s137
Pucklechurch playgroup	New play equipment	£500.00	£0.00	£500.00	3081	LGA 1972 s137
Tower playgroup	Storage and equipment	£500.00	£0.00	£500.00	3082	LGA 1972 s137

Pucklechurch Spots Football club	Roller aerator	£200.00	£0.00	£200.00	3083	LGA 1972 s137
Pucklechurch cricket club	Nets	£720.00	£0.00	£720.00	3084	LGA 1972 s137
	Total under LGA 1972 S137	£1,940.00	£0.00	£1,940.00		
Citizens Advice Bureau	Advice and support	£650.00	£0.00	£650.00	3085	LGA 1972 s142(2A)
	Total	£650.00	£0.00	£650.00		

March 2022 contractual payments						
Payee	Description	Net	VAT	Amount Paid	Chq No	Power
Auditing Solutions	Interim internal audit	£350.00	£70.00	£420.00	3086	Local Audit and Accountability Act 2014 s7
Action print	Seed labels	£22.50	£0.00	£22.50	3087	LGA 1972 s111
Vision ICT	Hosting council emails	£144.00	£28.80	£172.80	3088	LGA 1972, s.142
Wicksteed	Playground parts	£31.50	£6.30	£37.80	3089	Open Spaces Act 1906 ss9&11
D Dunning	Salary Mar and back pay 22	£1,541.00	£0.00	£1,541.00	3090	LGA 1972 s112
D Dunning	Avery labels	£18.99	£3.80	£22.79	3090	LGA 1972 s111
D Dunning	Viking stationary	£32.44	£6.49	£38.93	3090	LGA1972 s111
HMRC	tax & NI Mar 22	£473.48	£0.00	£473.48	3091	LGA 1972 s112
PATA	Payroll Jan-Mar	£35.45	£0.00	£35.45	3092	LGA 1972 s112
Anna Chelmicka	litter picking Mar	£350.00	£0.00	£350.00	3093	Open Spaces Act 1906 ss9&10
Primrose Gardening	Monthly maintenance contract March	£1,470.83	£0.00	£1,470.83	3094	Open Spaces Act 1906 ss9&10
Total		£4,470.19	£115.39	£4,585.58	£4,585.58	-

Direct debits for Mar 2022

Supplier	Goods	Net	VAT	Total	Date
o2	phone	£12.00	£2.40	£14.40	04/01/2022
Plusnet	Internet access	£15.71	£3.14	£18.85	04/01/2022
NEST (Feb)	Pension Contribution	£72.96	£0.00	£72.96	15/01/2022
EDF Energy	Electricity Eagle Crescent	£9.00	£0.00	£9.00	01/01/2022
EDF Energy	Electricity Parkfield	£9.00	£0.00	£9.00	01/01/2022

707	Monthly waste collection	£36.17	£7.23	£43.40	15/01/2022
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Resolved to approve payments, Cllr Dunning and English signed cheques

February 2022 reconciliation

Balance per bank statements as at 01/02/22	£
NatWest reserve account	£30,144.75
Petty cash float (if applicable)	£0.00
NatWest current account	£108,268.38
Current A/C activity for February 2022	
Less: payments for Feb 2022	£5,721.47
Plus: income for Feb 2022	£201.00
Balance per current A/C bank statements as at 28/02/22	£102,747.91
Total bank accounts as at 28/02/22	£132,892.66
Less: any un-presented cheques as at 28/02/22	
3014	£50.00
3022	£50.00
3042	£200.00
3061	£334.05
3067	£334.25
3071	£40.00
3072	£456.61
3073	£37.35
3075	£50.00
3077	£240.83
3078	£56.25
3079	£4,080.00
	£5,929.34
Add: any un-banked cash as at 28/02/22	£0.00
Net Current A/C balance as at 28/02/22	£96,818.57
Total balances all bank accounts as at 28/02/22	£126,963.32

Figure 1 Print-screen of Accounts

Balance c/fwd	96,818.57	30,144.75	0.00			
	A	B	C			
Combined balance	D	126,963.32				
				NW Current A/c	102,747.91	Enter bank statement balance here
				NW Bus Reserve A/c	30144.75	Enter bank statement balance here
				Petty cash		
Balance as at 1st April 2021		109,468.71				
Plus: receipts in year to date		93,111.69			132,892.66	
Less Payments in year to date		75,617.08		Less: uncleared chqs	5,929.34	Total value of uncleared cheques at quarter end
Balance as at 28 February 2022	E	126,963.32		E should equal D & E	126,963.32	Diff
						0.00

Figure 2 Bank statement February 2022

NatWest		Current Account		
Date	Details	Withdrawn	Paid in	Balance
5 Feb 2022	BROUGHT FORWARD			108,217.13
14 Feb	Direct Debit 707 LIMITED C-PUC001	43.40		108,173.73
21 Feb	Direct Debit NEST IT000000793489	72.96		108,100.77
22 Feb	Cheque 003070	1,598.86		106,461.95
	Cheque 003076	39.96		105,135.87
23 Feb	Cheque 003066	1,326.08		
24 Feb	Cheque 003068	350.00		
	Cheque 003069	2,028.96		
	Cheque 003074	210.00		
28 Feb	Credit No. 100653 605114		201.00	102,546.91
1 Mar	Cheque 003072	456.61		102,747.91
	Cheque 003077	240.83		
	Direct Debit EDF ENERGY 671063327375	9.00		
	Direct Debit EDF ENERGY 671067502741	9.00		102,032.47

Reconciliation for February noted.

Resolved to approve the updated asset register for 2021/22.

Resolved the 18th August 2021 minutes failed to record the council's approval of the external auditor's 'completion of audit report' for 2020/21. There were no issues.

3di To consider re-submitted grant application from Guides and agree allocation of funds.

Resolved In accordance with its powers under section 137 of the Local Government Act 1972 to approve expenditure of £383.95 which, in the opinion of the Council, is in the interests of the area of its inhabitants and will benefit them in a manner commensurate with the expenditure detailed

Meeting closed at 7:35pm

The next meeting is 20th April 2022

Signed:

Date: 20th April 2022