



MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 5th OCTOBER 2022 AT 7.30 PM AT THE BUNGALOW HMP ASHFIELD

PRESENT.

Cllr G Boyle - Chair, N Anscombe, J Bailey, A Hemmings, D Molloy and R Dunning
In attendance: D Dunning (Clerk) and 2 members of public.

Public Participation

None.

2022/10/05 No 1. To Note apologies for absence

Cllr English and Ward Cllr Reade

2022/10/05 No 2. Declarations of Interest

Cllr Dunning declared an interest in item 10 and took no part in the discussions or voting.

2022/10/05 No 3. To Confirm the minutes of the previous meeting

The minutes of the meeting on 17th August 2022 was confirmed as a correct record of the meeting and were duly signed by the Chair.

2022/10/05 No 4. To receive report from district councillor(s).

Pre-submitted report noted call-in of 1 Oaktree Avenue planning application.

2022/10/05 No 5 AGENDA ITEMS TO ACTION

2022/10/05 5a. To consider and approve Usage Policy application form and agree schedule of hire costs.

Agreed hire costs would be at the council's discretion, considered on a case-by-case basis.
Resolved to approve application form with additional wording on hire costs.

2022/10/05 5b. To consider South Gloucestershire Council's consultation on recommissioning of the Better Care Stronger Communities offer, working towards implementing new contracts from 1 April 2023 and agree any actions.

Reviewed response form which is targeted at individuals. **Resolved** not to submit council response.

2022/10/05 5c. To consider West of England Combined Authority's Placemaking Charter and agree any actions.

Resolved to sign up and support charter.

2022/10/05 5d. To consider option to opt out of the SAAA central external auditor appointment arrangements and agree any actions.

Resolved not to opt out of SAAA central external audit arrangements.

2022/10/05 5e To receive request from NALC and SLCC to consider and agree:

- a resolution to sign up to the civility and respect pledge,
- to publicise a bullying and harassment statement,
- to adopt a dignity at work policy,
- to write to Luke Hall MP for support in addressing bullying and harassment in the town and parish sector.

Resolved to sign-up to the civility and respect pledge, publicise a bullying and harassment statement, adopt a dignity at work policy and request support from Luke Hall MP.

2022/10/05 5f. To consider issues related to the changes to bus services in the parish and agree a response to the WECA bus survey.

Agreed a response to a concerned member of public.

Resolved to respond to survey highlighting omission of Shortwood and for Cllrs Molloy and Anscombe to do a leaflet drop to Shortwood residents with information on alternative transport options.

2022/10/05 5g. Grants process for 2022/23.

5gi To review grant paperwork and agree dates for grant applications for 2022/23.

Resolved to approve paperwork and publicise that applications are open. Closing date agreed as 27th January 2023.

2022/10/05 5gii To agree process for provisional grants held over from 2021/22.

In accordance with its powers under section 137 of the Local Government Act 1972, **resolved** to approve the grant to PCA for new showerheads at a cost of £500.00. In the opinion of the Council, this is in the interests of the area and its inhabitants and will benefit them in a manner commensurate with the amount expended.

2022/10/05 5h. To receive tree surveys reports and agree any actions.

Resolved to approve all essential and recommended works and arrange for the trimming of trees in St Aldams which are obscuring the path lighting. In light of previous excellent service and value for money, **resolved** to appoint Midland Forestry as the council's preferred supplier to undertake this work.

2022/10/05 5i. To consider co-options to parish council.

Completed declarations of eligibility were received.

Resolved to co-opt Dean Freestone and Jayne Hawkins to Pucklechurch parish council. Acceptance of office forms were duly signed by both candidates in the presence of the clerk. Each was welcomed to the council and remained present for the duration of the meeting

2022/07/22 6. AGENDA ITEMS TO NOTE

2022/10/05 6a To note update on Eagle Crescent play area.

New play area has been well received and is a success. Circulated responses to minor queries noted and agreed raised areas of matting at the base of equipment should be monitored. The council remains unhappy that the removable harness may compromise the availability of the accessible swing as it can be easily lost/stolen/removed, and feels this is a poor design. The council will accept HAGS offer of a second harness. Video deferred due to poor weather.

2022/10/05 6b To note submitted response to Supplementary Planning Document (SPD) - Biodiversity and Planning: guidance for new developments.

The ambition for this document is applaudable – to leave the environment in a better state than present. It has to be said that the document is very long, turgid and verbose. It is written in such a manner as to be a developers guide to the rules rather than a residents guide to protecting biodiversity. It replaces the South Gloucestershire Council's (SGC)

design guide (who knew?) but fails to show joined up thinking (eg there is a section guidance for farm building conversion to other uses which does not seem to take SPD into consideration).

The maps provided are woefully inadequate and seem to underline that SGC do not know what they actually have in the first place. An example being the wildflower/hay meadows around the village which are not featured. It then degenerates into a how to guide for developers and is over-reliant on biodiversity mitigation hierarchy – the bedrock of ‘net gain’ - an as yet unproven and much criticised (eg by CPRE) strategy.

The guidance is not ambitious enough and is a missed opportunity to actually put biodiversity at the forefront of decision making rather than merely a project (to prove a net gain) within a development. The biggest question here is how precisely “off site compensation” can be a net gain? A further issue which is given scant coverage is adequate enforcement. Putting habitat boxes and similar measures after taking out a hedgerow is not net gain or compensation – think Coxgrove Hill and the cycleway.

An aside: BRERC is used to inform impact assessments so we should encourage parishioners to inform them of any sensitive or wildlife centric sites.

Noted.

2022/10/05 NO.7 PLANNING

2022/10/05 7a Planning applications

To note all applications are for tree works and have been deferred to the tree officer

2022/10/05 7ai P22/04917/TCA 10 Abson Road Pucklechurch South Gloucestershire BS16 9RH.

Works to crown reduce 1 no. Cherry by 3m, crown thin by 30% and side prune by 1-2 m 1 no. Willow, crown reduce by 2-3 m 1 no. Hawthorn & Field maple, crown reduce by 2-3 m 1 no. Copper Beech, 1 no. Willow, 2no. cherry, 2 no. Sycamore and 1 no. Silver Birch tree all situated within the Pucklechurch Conservation Area.

Decision no objection.

2022/10/05 7aii P22/05232/TCA 17 Westerleigh Road Pucklechurch South Gloucestershire BS16 9RB.

Works to crown reduce 1 no. Robinia tree to leave a finished height of 9 metres, radial spread of 6 metres and crown thin by 25%. Tree situated in the Pucklechurch Conservation Area.

Decision no objection.

2022/10/05 7aiii P22/05431/TCA Flat 1 The Poplars 20 Shortwood Road Pucklechurch South Gloucestershire.

Works to crown reduce 2no Yew Trees to form a single crown with a finished height of 8m and a radial spread of 7m. Situated in the Pucklechurch Conservation Area.

2022/10/05 7aiv P22/05271/TCA Harwood Farm Castle Road Pucklechurch South Gloucestershire BS16 9RF.

Works to 1 no. Beech tree to reduce crown by 1.5m in height and spread and thin out crown by 15% situated within the Pucklechurch Conservation Area.

Decision no objection.

2022/10/05 7av P22/05251/TCA W Fig Tree Cottage 33 Westerleigh Road Pucklechurch South Gloucestershire BS16 9RD.

Works to crown reduce 1 no. Fig tree 15% reduction to leave a height of approx 3 meters and radial spread of 3.5 meters, Pollard by 30% 1 no, Blackthorn tree and 1 no Apple tree, Crown reduce by 1-2 metres 2 no. Blackthorn, crown reduce 1 no. Horse chestnut by 1-1.5

metres and reduce sides to 1 no. Conifer to bring sides into boundary 0.5 metres all within Pucklechurch Conservation Area.

Decision no objection.

2022/10/05 7b. Planning decisions all noted

2022/10/05 7bi P22/01548/F Land To The Rear Of Fleur De Lys Shortwood Road Pucklechurch South Gloucestershire BS16 9RA

Erection of 1 no. detached dwelling and associated works. **Refusal.**

2022/10/05 7bii P22/03752/HH Green Tree Farm Lyde Green Emersons Green South Gloucestershire BS16 7NT

Erection of first floor side extension to form annexe ancillary to main dwelling house.

Approved with conditions.

2022/10/05 7biii P22/03296/HH 37 Homefield Road Pucklechurch South Gloucestershire BS16 9QA

Erection of outbuilding to form annexe ancillary to the main dwellinghouse.

Approved with conditions.

2022/10/05 7biv P22/02733/HH and P22/02734/LB Flat 2 Beech House Westerleigh Road Pucklechurch South Gloucestershire

Works to incorporate existing covered area into flat to form additional living accommodation.

Approved with conditions.

Decisions received since agenda issued.

2022/10/05 7bv P22/03663/HH 80 Shortwood Road Pucklechurch South Gloucestershire BS16 9PJ

Erection of single storey rear and two storey side extension to provide additional living accommodation.

Approved with conditions.

2022/10/05 7c. Planning enforcement and any other actions.

2022/10/05 7ci To note request to call in P22/03722/F Land At 1 Oaktree Avenue Pucklechurch South Gloucestershire BS16 9RP.

Noted.

2022/10/05 No 8. REPORTS

2022/10/05 8a. To receive pre-submitted reports from Councillors.

None.

2022/10/05 8b. To receive report from the Clerk.

- Allotments
 - Cost of crusher has increased to £380 plus travel and VAT. Approved as previously agreed.
 - Request received to trim woodland edge trees that overhang some allotments. Agreed Councillors Dunning and Hemmings to review.
- Defibrillators
 - Parkfield defibrillator returned with new battery and first aid pack.
 - SW Ambulance has confirmed it no longer looks after the Cardiac Science defibrillator at Eagle Crescent which is currently offline with a battery problem. This model is unavailable and battery replacement costs exceed £300. After careful consideration council resolved to replace this defibrillator with a Heartsine model.
- Village hall

- Accepted legal advice to register just the hall and car park. Title to the remaining land at the Recreation ground to be dealt with separately. This will require an accurate plan of the land. Agreed registration costs should be based on rebuilding costs incurring a charge of £1105.00.

2022/10/05 9. FINANCE

2022/10/05 9a. To agree payment of contractual or other obligations and receive monthly reconciliations.

Reconciliation for August approved.

2022/10/05 10. To consider staffing costing for additional administrative support for Neighbourhood planning and projects and agree any actions.

Resolved to increase clerk's hours by 5 hours per week to 30 hours per week

Meeting closed at 20:55

The next meeting is 16th November 2022

Signed:

Date: 19th November 2022

DRAFT MINUTES SUBJECT TO APPROVAL NEXT MEETING