



PUCKLECHURCH PARISH COUNCIL

MINUTES OF THE ORDINARY PARISH COUNCIL MEETING HELD ON WEDNESDAY 18TH DECEMBER AT 19:30 AT THE BUNGALOW HMP ASHFIELD.

Present.

Cllrs G Boyle (chair), M Pibworth, T Symons, D Freestone and R Dunning.
In attendance: Clerk D Dunning.

Public Participation.

None.

2024/12/18 No 1. To receive apologies for absence and approve reasons given.

Cllrs Parker, Hawkins, Hemmings and Bailey. Ward Cllrs Stokes and Palmer

2024/12/18 No 2. Declarations of interest (if any) and dispensations.

Non-pecuniary declarations declared by Cllr Symons in 5a & b as a trustee of Pucklechurch Community Association and Cllr Freestone in 5a & 5c as chair of Pucklechurch cricket.

2024/12/18 No 3. To approve minutes and sign as a correct record of the council meeting.

Resolved to approve the minutes of the meeting on 20th November 2024. Minutes were duly signed by the chair of council.

2024/12/18 No 4. To receive report from ward councillor(s).

Written report from Ward Cllr Palmer noted.

2024/12/18 No 5 AGENDA ITEMS TO ACTION.

2024/12/18 No 5a. To receive any updates and agree any actions relating to the Community Centre.

Cllr Freestone provided feedback from the latest informal meeting with Dan Molloy of Pucklechurch Community Association (PCA) following fire risk assessment. Some funding/support may be required.

2024/12/18 No 5b. To receive any updates on the Scout hut and agree any actions.

PCA happy in principle to incorporate the Scout hut with PCA bookings. Annual running cost have now been received from the Scouts.

Resolved to arrange survey of the building before proceeding with legal transfer.

2024/12/18 No 5c. To receive any updates on S106 funded projects and agree any actions.

No response to further correspondence with South Gloucestershire council on the Leigh Farm land project.

A breakdown of costs for the various elements of the drainage and sports ground improvement project have just arrived which will enable the project management plan to be completed and submitted to South Gloucestershire council to draw down funds.

2024/12/18 No 5d. To consider the application from South Western English Springer Spaniel Club to hire an area of the Recreation field adjacent to the community centre for a dog show on 4th May 2025.

No sports games are scheduled for this date.

Resolved to approve the request to hire the area of the Recreation ground by the community centre on 4th May 2025. Terms and conditions will be as last year - £200 hire fee plus a fully refundable deposit of £100.

2024/12/18 No 5e. To consider and agree a response to South Gloucestershire Council's budget consultation. Consultation closes Wednesday 8 January 2025.

Link <https://budget2025.commonplace.is/>

Resolved not to submit a council response and encourage individual councillors to respond.

2024/12/18 No 5f. To consider further draft of 2025/26 budget and proposed precept and agree any actions.

Further budget options were carefully considered in light of the community's identified priorities to protect the scout hut, support and improve the community centre and replace aging play areas.

Resolved to approve the budget with a precept request for £146,960 – an increase on a Band D property of 50p per week – Appendix 1.

2024/12/18 No 5g. To consider options for new savings accounts and agree any actions.

Resolved to delegate the decision to the Responsible Financial Office to open a new account to invest a minimum of £50,000.00.

2024/12/18 No 6. AGENDA ITEMS TO NOTE.

2024/12/18 No 6a. To note items of correspondence and agree any actions:

i) Presentation from Save Our Green Spaces – South Gloucestershire (SOGS-SG).

Noted. Pucklechurch parish council will continue to respond to the local plan proposals.

2024/12/18 No 7. PLANNING.

2024/12/18 No 7a. Planning applications.

None in the parish at time of the agenda.

To note application in adjacent parish.

2024/12/18 7ai P24/02685/O Land at Cossham Street Mangotsfield South Gloucestershire.

Erection of up to 150 no. new dwellings, green infrastructure and associated works (outline) with access from Cossham Street to be determined, all other matters reserved.

Noted.

Items received after agenda issued

2024/12/18 7aii P24/02783/F 188 Shortwood Hill Mangotsfield South Gloucestershire BS16 9PG

Change of use from bed and breakfast (Class C1) to dwelling house (Class C3) as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended).

No objections. **Resolved** to delegate authority to the clerk to respond as per scheme of delegation.

2024/12/18 7aiii P24/02805/LB Flat 2 Beech House Westerleigh Road Pucklechurch South Gloucestershire

Removal of conservatory roof and replacement with tiled roof.

No objections. **Resolved** to delegate authority to the clerk to respond as per scheme of delegation.

2024/12/18 No 7b. Planning decisions

None.

2024/12/18 No 7c. Planning enforcement and any other actions.

2024/12/18 No 7ci To note enforcement action COM/24/0823/BOC at Meadow View Shortwood Road Pucklechurch South Gloucestershire.
Noted.

2024/12/18 No 7cii To note outcomes of investigation COM/24/0593/BOC - Land to the rear of Fleur De Lys.
Noted.

2024/12/18 No 8. REPORTS.

2024/12/18 No 8a. To receive report from the Clerk.

- Submitted list of additional works for South Gloucestershire council's street cleaning and maintenance work team to undertake in January/February.
- Memorial bench request authorised as agreed by council.
- Identified trees removed from St Aldams in line with professional survey.
- Zip wire and cantilever frame removed from St Aldams.
- Attended 'Keeping on Top of Website Accessibility Compliance' training
- £500 payment received from insurer for biodiversity actions to mitigate the removal of trees at Eagle Crescent.
- Reported damaged tree on Oaktree Avenue.
- NatWest closure forms prepared for authorisation. Cllrs Boyle and Symons confirmed completed.
- Final draft of Neighbourhood plan completed and formally written to South Gloucestershire council requesting the Millennium Green is designated a green space.
- Suez grant for the St Aldams active play project has passed the first stage and is being considered.

2024/12/18 No 9 FINANCE

2024/12/18 No 9a. To approve contractual and other obligations for November 2024.

BACS for authorisation.

To note contractual payments made since last meeting

Payee	Description	Net	VAT	Total
Primrose Gardening	St Aldams play equipment removal 186	£3,450.00	£0.00	£3,450.00
TOTAL		£3,450.00	£0.00	£3,450.00

Noted

December payments

Payee	Description	Net	VAT	Total
D Dunning	salary December & back pay	£2,420.22	£0.00	£2,420.22
HMRC	Tax & NI	£968.17	£0.00	£968.17
PATA	Payroll services	£54.45	£0.00	£54.45
Microshade	Hosting	£429.84	£85.97	£515.81
ALCA	Essential councillor training	£45.00	£0.00	£45.00
Midland Forestry	Invoice 2247 Tree works Recreation ground and St Aldams	£1,580.00	£316.00	£1,896.00

Primrose Gardening	Monthly contract	£1,541.67	£0.00	£1,541.67
Primrose Gardening	Litter	£200.00	£0.00	£200.00
Ensign Print	Pucklechurch News Inv. 8605	£415.00	£0.00	£415.00
Total		£7,654.35	£401.97	£8,056.32

All invoices checked and confirmed for accuracy against payment list - Cllr Freestone.

Resolved to approve payments. Cllrs Boyle and Hemmings to authorise. Authorisations subsequently approved by Cllrs Hemming and Dunning.

Direct debits.

Supplier	Frequency	Goods	Net	VAT	Total
O2	monthly	phone	£11.96	£2.39	£14.35
BT	monthly	broadband	£33.11	£6.62	£39.73
NEST	monthly	Pension Contribution	£183.30	£0.00	£183.30
EDF Energy	monthly	Electricity Eagle Crescent	£18.00	£0.00	£18.00
EDF Energy	monthly	Electricity Parkfield	£24.00	£0.00	£24.00
Clickwaste/Reconomy Connect	monthly	Monthly waste collection	£48.13	£9.63	£57.76

Noted. Invoices checked for accuracy against direct debit list – Cllr Freestone.

2024/12/18 No 9b. To receive and agree reconciliations for November 2024.

Reconciliation checked for accuracy against bank statements and duly signed by Cllr Freestone.

Balance per bank statements as at 01/11/24	£
NatWest reserve account	£30,687.25
Unity Bank	£109,632.46
NatWest current account	£62,257.78
Current A/C activity for November 2024	
NatWest current account	
Less: payments for November 2024	£0.00
Plus: income for November 2024	£0.00
Balance per NatWest current A/C bank statements as at 30/11/24	£62,257.78
Unity Bank	
Less: payments for November 2024	£8,103.03
Plus: Unity income for November 2024	£500.00
Balance as at 30/11/24	£102,029.43
NatWest Reserve account	
Plus annual interest	£0.00
Balance per NatWest reserve A/C bank statements as at 31/03/24	£30,687.25
Total bank accounts as at 30/11/24	£194,974.46
Less: any unpresented cheques as at 30/11/24	£0.00

Add: any un-banked cash as at 30/11/24	£0.00
Net NatWest Current A/C balance as at 30/11/24	£62,257.78
Net Unity balance as at 30/11/24	£102,029.43
Net NatWest reserve A/C balance as at 30/11/24	£30,687.25
Total balances all bank accounts as at 30/11/24	£194,974.46

Figure 1 Print screen of November 2024 accounts.

Balance c/fwd	62,257.78	30,687.25	102,029.43		
	A	B	C		
Combined balance	D	194,974.46		Bank rec at 30 11 24	
				NW Current A/c	62,257.78
				NW Bus Reserve A/c	30687.25
				Unity	102,029.43
Balance as at 1st April 2024		134,805.36			194,974.46
Plus: receipts in year to date		156,883.74			
Less Payments in year to date		96,714.64		Less: uncleared chqs	0.00
Balance as at 30th November 2024	E	194,974.46		F should equal D & E	194,974.46

Figure 2 Print screen of NatWest current account balance – no transactions since July 2024.

Welcome to your NatWest Statement				
Why file and store your statements when we can do it for you? Manage your statements online at www.natwest.com				
If you have changed your address or telephone number please let us know.				
Date	Description	Paid In(£)	Withdrawn(£)	Balance(£)
06 JUN 2024	BROUGHT FORWARD			62,299.78
01 JUL	Direct Debit EDF ENERGY A-E7470400-001 INITIAL PAYMENT		24.00	62,275.78
	Direct Debit EDF ENERGY A-37F88231-001 INITIAL PAYMENT		18.00	62,257.78

Figure 3 Print screen Unity bank balance as at 30/11/2024.

21/11/2024	Direct Debit	Direct Debit (NEST)	£128.31	£0.00	£108,706.48
22/11/2024	Faster Payment Debit	B/P to: Primrose Gardening	£134.50	£0.00	£108,571.98
22/11/2024	Faster Payment Debit	B/P to: South Glos Council	£2,516.62	£0.00	£106,055.36
22/11/2024	Faster Payment Debit	B/P to: Daphne Dunning	£1,886.28	£0.00	£104,169.08
22/11/2024	Faster Payment Debit	B/P to: Primrose Gardening	£1,541.67	£0.00	£102,627.41
22/11/2024	Faster Payment Debit	B/P to: Primrose Gardening	£200.00	£0.00	£102,427.41
22/11/2024	Faster Payment Debit	B/P to: Sutcliffe Play SW	£544.13	£0.00	£101,883.28
26/11/2024	Faster Payment Debit	B/P to: Fire Compliance SW	£345.00	£0.00	£101,538.28
28/11/2024	Credit	AVIVA	£0.00	£500.00	£102,038.28
30/11/2024	Fee	Service Charge	£8.85	£0.00	£102,029.43

All approved.

Next meeting 15th January 2025.

Meeting closed at 20.15

Appendix 1 Pucklechurch Parish Council approved three year budget 2025/26 - 2027/28

Tax base 947								
Approved 18th December 2024								
INCOME	2023/24		2024/25		2025/26	2026/27	2027/28	
	Actual	Budget 2024/25	Actual as of 30 Nov 24 adjusted for I&E	Estimated year end 2024/25	Proposal for Precept	Proposal for Precept	Proposal for Precept	
Burial ground	£2,050.00	£1,000.00	£1,400.00	£1,800.00	£1,000.00	£1,000.00	£1,000.00	
Allotments £20.00 per site x 30	£590.00	£600.00	£600.00	£600.00	£620.00	£620.00	£620.00	
Grants - Neighbourhood Plan	£7,592.00	£0.00	£7,566.00	£7,566.00	£0.00	£0.00	£0.00	
Football club	£470.00	£470.00	£470.00	£470.00	£470.00	£470.00	£470.00	
Cricket club	£375.00	£375.00	£375.00	£375.00	£375.00	£375.00	£375.00	
PCA ground rent & Scout hut	£7.00	£6.00	£0.00	£5.00	£5.00	£5.00	£5.00	
Wayleave (Western power distribution)	£92.95	£92.95	£17.95	£92.95	£92.95	£92.95	£92.95	
Bank Interest	£406.87	£0.00	£0.00	£50.00	£50.00	£50.00	£50.00	
Sub total	£11,583.82	£2,543.95	£10,428.95	£10,958.95	£2,612.95	£2,612.95	£2,612.95	
S106 draw down	£0.00	£110,000.00	£17,254.46	£130,943.09	£60,619.95	£0.00	£0.00	
CIL Payments	£2,060.75	£0.00	£1,337.65	£1,337.65	£0.00	£0.00	£0.00	
Compensation bank	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
Insurance claim	£310.50	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
Donation	£0.00	£0.00	£500.00	£500.00	£0.00	£0.00	£0.00	
Hire of Rec	£0.00	£0.00	£250.00	£250.00	£200.00	£200.00	£200.00	
Total other Income	£13,955.07	£112,543.95	£29,771.06	£143,989.69	£63,432.90	£2,812.95	£2,812.95	

Expenditure	Actual	Budget 2024/25	Actual as of 30 Nov 24 adjusted for I&E	Estimated year end 2024/25		Proposal For Precept		Proposal For Precept		Proposal For Precept
Salaries (net)	£20,586	£22,500.00	£15,406.58	£23,910.00		£25,200.00		£26,300.00		£27,500.00
Mileage & home office allowance	£328	£400.00	£266.05	£400.00		£400.00		£420.00		£420.00
NI & tax (employee and employer)	£7,329	£7,200.00	£5,439.62	£8,560.00		£9,500.00		£10,500.00		£11,500.00
Pension (employee and employer)	£1,407	£1,450.00	£1,080.52	£1,720.00		£1,900.00		£2,100.00		£2,300.00
Payroll PATA Costs	£148	£160.00	£93.90	£151.00		£208.00		£220.00		£235.00
Rent Shortwood	£360	£360.00	£180.00	£360.00		£360.00		£360.00		£360.00
Insurance	£736	£950.00	£784.59	£784.59		£1,000.00		£1,150.00		£1,300.00
Electricity Defib	£647	£600.00	£336.00	£504.00		£520.00		£535.00		£550.00
Room rental	£48	£200.00	£50.00	£100.00		£100.00		£100.00		£100.00
Pucklechurch news	£1,592	£1,200.00	£679.00	£1,509.00		£4,000.00		£4,000.00		£4,000.00
Internet	£264	£380.00	£231.77	£350.34		£420.00		£440.00		£460.00
Phone	£134	£160.00	£94.72	£145.00		£165.00		£180.00		£195.00
Audit	£900	£1,200.00	£920.00	£920.00		£1,200.00		£1,250.00		£1,300.00
professional fees consultancy	£12,101	£1,000.00	£1,040.31	£1,040.31		£1,000.00		£1,000.00		£1,000.00
Membership/subscriptions	£1,066	£1,250.00	£1,333.56	£1,333.56		£1,400.00		£1,500.00		£1,600.00
Litter picking/ Rec Village waste /dog bins	£11,130	£11,200.00	£7,508.18	£10,510.00		£12,000.00		£12,250.00		£12,500.00
Grass cutting/gardening	£6,285	£8,400.00	£6,195.47	£7,695.00		£8,700.00		£8,850.00		£8,950.00
Tree survey	£0	£1,500.00	£850.00	£850.00		£1,500.00		£1,500.00		£1,500.00
Maintenance contract	£18,500	£20,000.00	£12,333.36	£18,500.00		£21,000.00		£21,000.00		£22,000.00
Bank charges	£101	£160.00	£73.85	£120.00		£150.00		£170.00		£170.00
Admin general stat post print	£202	£300.00	£234.31	£350.00		£350.00		£350.00		£350.00
Play area maintenance/ repairs & renewals	£3,676	£4,500.00	£2,999.13	£7,870.00		£5,000.00		£5,000.00		£5,000.00
Ground maintenance	£6,680	£4,000.00	£2,328.91	£4,330.00		£4,200.00		£4,400.00		£4,600.00
Training/conferences	£204	£500.00	£180.00	£300.00		£700.00		£850.00		£1,000.00

Heartstart Defib maintenance	£1,178	£2,000.00	£0.00	£1,000.00		£1,300.00		£1,500.00		£1,500.00
Office equipment & software included email hosting. .gov domain and website and remote hosting	£933	£1,100.00	£50.00	£1,000.00		£2,000.00		£2,200.00		£2,400.00
Grants	£7,430	£4,000.00	£0.00	£4,000.00		£4,500.00		£5,000.00		£5,000.00
Recruitment costs	£0	£0.00	£0.00	£0.00		£0.00		£0.00		£1,000.00
Election costs	£3,910	£1,000.00	£0.00	£0.00		£1,000.00		£1,000.00		£1,000.00
Legal			£2,000.00	£4,000.00		£2,000.00		£2,000.00		£2,000.00
Play area s106	£0.00	£0.00	£17,471.50	£17,471.50		£0.00		£0.00		£0.00
CIL	£0.00	£0.00	£5,213.39	£5,213.39		£0.00		£0.00		£0.00
Open spaces s106	£0.00	£23,000.00	£0.00	£0.00		£60,619.95		£0.00		£0.00
Sports s106	£0.00	£87,000.00	£175.50	£0.00		£0.00		£0.00		£0.00
Woodland and tree work	£0.00	£3,000.00	£1,920.00	£4,000.00		£2,000.00		£4,000.00		£5,000.00
Parkfield turning space	£0.00	£2,500.00	£0.00	£0.00		£1,000.00		£1,000.00		£1,000.00
Reserves to refurbish play areas	£0.00	£5,000.00	£0.00	£0.00		£15,000.00		£15,000.00		£15,000.00
Refund unspent NP grant	£0.00	£0.00	£0.00	£0.00		£0.00		£0.00		£0.00
Neighbourhood plan consultancy fees		£0.00	£0.00	£7,566.00		£0.00		£0.00		£0.00
New changing rooms project		£1,270.00	£0.00	£0.00		£0.00		£0.00		£0.00
St Aldams garages driveway		£5,000.00	£0.00	£0.00		£0.00		£0.00		£0.00
Woodland		£5,000.00	£0.00	£0.00		£0.00		£0.00		£0.00
Local climate and nature action plan		£5,000.00	£0.00	£0.00		£0.00		£0.00		£0.00
Scout hut						£10,000.00		£5,000.00		£5,000.00
Parkfield football						£2,000.00		£0.00		£0.00
Community centre						£8,000.00		£2,500.00		£2,500.00
Total	£107,876	£234,440	£87,470	£136,564		£210,392.95		£143,625.00		£150,290.00

PRECEPT REQUIREMENT	£96,896	£121,896	£121,896	£121,896		£146,960		£140,812		£147,477
Income Precept	£96,896	£121,896	£121,896	£121,896		£146,960		£140,812		£147,477

Other Income	£13,955	£112,544	£29,771	£143,990		£63,433		£2,813		£2,613
Total Income	£110,851	£234,440	£151,667	£265,886		£210,393		£143,625		£150,090
Total expenditure	£107,876	£234,440	£87,470	£136,564		£210,393		£143,625		£150,290
DIFF	£2,975	£0	£64,197	£129,322		£0		£0		£0.00
Precept agreed 24/25		£121,896.00								
Precept 2025/26		£146,960.05								
Increase for 2025/26		£25,064								
Band D tax base 947	947	£155.18								
increase from previous year £		£26.19								
Increase per week		£0.50								
Potential Reserves at year end:	24/25									
CIL	£1,167.00									
Play equipment Reserve	£60,000.00*									
Neighbourhood Plan	£1,683.69									
Village hall project reserve	£6,000.00									
Woodland/ tree/ash die back	£6,500.00									
Professional /legal fees	£5,000.00									
Election costs	£1,000.00									
Financial contingency	£46,000.00									
Parkfield turning circle	£12,500.00									
Scouts hut	£3,270.00									
Climate action plan	£2,000.00									
	£145,120.69									
General reserves	£880.00									
	£146,000.69**									

*£25K committed to St Aldams project. ** anticipate circa £146K at year end



Project Management Plan

The Project Management Plan (PMP) sets out how the project will be carried out and contains all of the detailed information required to deliver the project outcomes to time and budget.

Project Name: **Improvements to the drainage and sports pitch surfaces at the Recreation ground**

Project / work package Number: Not applicable

Project Sponsor: *Pucklechurch parish council*

Linked Document(s): (e.g. Project Brief, Business Case)

Project Manager: *Daphne Dunning*

Lifecycle Phase:

1. Project Description

Summary & Background

Brief description

Pucklechurch parish council is responsible for The Recreation Ground which is a multi-use open access community green space which includes a football pitch and cricket square and pitch. This project will provide new drainage for the ground and improvements to both pitches on the sport field.

The need/why are we doing the project?

The Recreation ground is a historic area used as a multi-use open access green space in the heart of the village of Pucklechurch. It is a well-used community asset and provides the only access to sports pitches for football and cricket within the parish. Currently the football pitch supports 2 adult team, 1 veterans' team and 1 women's team. The cricket pitch supports 2 adult team, 2 ECB youth teams (Allstars and Dynamos) and mixed teams for under 11's and under 13's. However, pressure on these pitches from both use which has resulted in the surfaces becoming highly degraded and compacted together with the growing challenges from the changing climate have reached a critical point that threaten the longer-term sustainability of sporting and recreational opportunities at the Recreation ground. Without interventions to address drainage issues as raised with South Gloucestershire council officers and Ward Councillors and vital improvements to the surfaces of both the cricket and football pitches, our local clubs will not be able to thrive and expand to widen participation for all in sporting opportunities.

Without this proposed investment, the combination of drainage issues and the deteriorating condition of both the football and cricket pitches will soon compromise the ability of our sports teams to continue to use the area. Without suitable pitches, our clubs could move or in the worse-case scenario close depriving both young and older with the opportunity to participate in sporting activities.

The project is also an opportunity to proactively take actions to address climate change. Work with South Gloucestershire council flood team has concluded that although it is unlikely that localised flooding on an adjacent road is caused by the Recreation ground, the changing climate and increased rainfall is having a major impact. This project helps mitigate against some of the more damaging effects currently seen as climate change impacts weather patterns and is a responsible and proportional approach to minimising any impact the Recreation ground may have on the surrounding area.

The changes that need to be made and how this is an improvement over the current situation?

Drainage

- Replace collapsed and/or ineffective French drains installed over 40 years ago with a new 60m trench along Hill View Road boundary backfilled with appropriate stone to increase drainage capacity
- De-compact the whole field to aid water penetrate through the surface rather than run-off. Two decompactions using vertidrain machine and one using shockwave machine.
- By improving the surface of the Recreation ground, this should help reduce potential flooding situations and will contribute to improving access to the site when wet.

Football pitch

- De-compact whole surface to allow water draining and the establishment of deeper rooting grass species necessary to establish a good pitch surface that is suitable to withstand the rigours of multiple football games. This will be achieved through multiple operations of both vertical and lateral aeration over a period of three years.
- Complete re-seeding to replace the existing species of grass on the Recreation ground which have been identified as unsuitable for sports fields.
- Improvement to the surfacing and drainage will prevent the serious cracking that currently occurs in the summer months and water logging in winter which results in re-arranged or cancelled matches.

Cricket square and outfield

- Address the lack of meaningful investment in the cricket square which has resulted in a seriously sloping pitch square with a dome effect almost in the middle.
- Remove the dome and several saddle-ends and the large amount of thatch, the evil of all cricket squares.
- Level and relay a new surface.
- This is a once in a lifetime opportunity to make improvements to ensure the sustainability of the cricket square for the next thirty to fifty years.

Strategic/organisational outputs

These improvements will

- contribute to the longer-term sustainability of the Recreation ground and its sport pitches.
- enable teams to continue to be competitive in their respective leagues
- help retain sports clubs in Pucklechurch
- allow better forward planning by our sports teams to provide more diverse and wider opportunities to encourage both young and older to participate in sports.
- enhance this open space which is used by the community for a variety of recreational uses.

Deliverables / project outputs

Drainage

- Replace drainage system.
- De-compact the whole field .

Football pitch

- De-compact whole surface through three years of both vertical and lateral aeration to improve draining and help establish deeper rooting grass species necessary for a good pitch surface.
- Removal of unsuitable grass and complete re-seeding with appropriate species for sports fields.

Cricket square and outfield

- Removal of the seriously sloping pitch square, dome and saddle ends.
- Remove thatch.
- Level, relay and improve the surface on the cricket square so that is fit for the volume of cricket over the next thirty to fifty years.

Project outcomes

- Safeguard the viability of the sports pitches
- Improvements to the playing surfaces
- Improve the sustainability of the sport pitches to ensure they are of a sufficient standard to support all the teams at our sports clubs
- Reduce occurrences where football matches need to be re-arranged or cancelled due to water-logged pitches
- Better playing facilities will help our clubs promote sports and encourage wider participation and the development of new teams/opportunities.
- Decrease in water-logged surfaces at the Recreation ground
- Improvements will help provide a more appealing social space to help grow a sense of community spirit and address loneliness/isolation.

Performance and quality measures

- Improved drainage across the Recreation ground will minimise waterlogging and surface flooding which will help improve year-round access to the site.
- Installation of the drainage trench alongside the adjacent road by early 2025 will help mitigate any potential run-off on to surrounding roads
- The ongoing improvements to the football pitch will help sustain the increased usage by all the teams in the various leagues throughout the season and will help reduced the numbers of cancelled matches.
- Improvements to the cricket pitch will be completed before the start of the 2026 season and the improved cricket square will support growth and ensure Pucklechurch cricket club is able to develop teams in response to the growing demand for cricket teams

Project scope, assumptions and constraints

- The scope to the project is to improve the drainage across the Recreation ground, improve and recondition the surface of the football pitch and renew the cricket square.
- The maximum budget is £87,274.00.
- *Longer term there is likely to be a need to refurbish the changing and showers facilities at the site to comply with sports body requirements, but this will form part of a future project to*

redevelop the community centre. (out of scope)

Linkages and dependencies

None

2. Project Finance & Business Case summary

Summary of the Business Case

The Recreation ground is a historic area used as a multi-use open access green space in the heart of the village of Pucklechurch. It is a well-used community asset and provides the only access to sports pitches for football and cricket within the parish. However, pressure on these pitches from both use which has resulted in the surfaces becoming highly degraded and compacted together with the growing challenges from the changing climate have reached a critical point that threaten the longer-term sustainability of sporting and recreational opportunities at the Recreation ground. Without interventions to address drainage issues as raised with South Gloucestershire council officers and Ward Councillors and vital improvements to the surfaces of both the cricket and football pitches, our local clubs will not be able to thrive and expand to widen participation for all in sporting opportunities.

In a region where substantial levels of development have not been matched by the provision of essential physical infrastructure, these improvements show the value of this resource and will protect, strengthen and enhance this vital green space which provides access to sports pitches in accord with the South Gloucestershire Playing Pitch Strategy and Action Plan. It further contributes to South Gloucestershire's Sustainable Community Strategy 2016 by encouraging healthy lifestyles through engagement in sports and recreation which can help address childhood obesity rates - Council Plan 2024/28. Its wider contribution is to the five outcomes identified in Sports England's new strategy to tackle inactivity: those of physical and mental wellbeing, individual development, social and community development and economic development.

Resource/financial implications

Having a good football pitch for our football teams is essential if they are to continue to be competitive in their respective leagues. Without action the existing pitch is at serious risk. There is the financial risk of lost revenue for the council from pitch hire and wider implications for the community as without suitable pitches, our clubs could move or in the worse-case scenario close depriving both young and older with the opportunity to participate in sporting activities.

Legal

None

Environmental

The project enables proactive actions to be taken to address climate change. It helps mitigate against some of the more damaging effects currently seen as climate change impacts weather patterns. It is a responsible and proportional approach to minimising any impact the Recreation ground may have on the surrounding area.

Crime and disorder (Section 17 Crime and Disorder Act 1985)

Without ongoing maintenance, the Recreation ground could deteriorate and if less used, the area could attract anti-social behaviour.

Financial - capital and revenue

Description of item	Cost of item
New drainage works to replace collapsed ineffective French drains to increase drainage capacity	£14,173.00
Restoration of the cricket square to include removal of the top 25mm of vegetation and the creation of a consistent dome and associated improvements to the cricket square surface.	£29,346.00
De-compact the whole Recreation ground outfield with vertical and lateral aeration to aid surface water penetration and reduce run-off and improve drainage. Address serious compaction of the football pitch with ongoing vertical and lateral aeration, topdressing and reseeding over three seasons to safeguard the suitability of the playing surface for league football	£33,346.00
Notified 5% increase in costs since original quote	£3,793.00
Contingency	£6,616.00
Total	£87,274.00

Non-financial

All the works will be programmed either during the closed season or will be undertaken at times so as to not impact the schedule of football games.

3. Accountabilities, Roles and Decision Making

Project Board

Role	Name	Time allocation
<i>Project Sponsor</i>	<i>Pucklechurch parish council</i>	<i>At every monthly meeting</i>
<i>Project Manager</i>	<i>Daphne Dunning</i>	<i>As required</i>
<i>Lead councillor/liaison & technical</i>	<i>Cllr. Dean Freestone</i>	<i>2 days</i>

Decision-making and Reporting

Pucklechurch parish council is responsible for setting the strategic direction, making financial decisions and managing overall risk. It approved the rationale and management plan and throughout the project, will provide leadership and support and makes timely decisions to ensure the agreed project goals are achieved.

The clerk is the project manager and is answerable and accountable to the council. The additional work is deemed manageable in addition to routine workload, but the council will regularly monitor the impact on other activities with scope for a temporary increase in hours as required.

The lead councillor will help co-ordinate of the various elements of the project and will liaise between the contractor and sports clubs providing feedback of views and opinions as required. He will support the project manager as required.

Project Team

Team member name(s)	Role / responsibility	Time allocation
<i>Daphne Dunning</i>	<i>Project Manager</i>	<i>As required</i>
<i>Cllr Dean Freestone</i>	<i>Liaison and technical support</i>	<i>As required</i>

Project Assurance

Pucklechurch parish council (the sponsor) will review progress on a monthly basis at formal council meetings. For resolution of any day-to-day issues raised by the project manager, full council will delegate responsibility to the Chair of council and Cllr Freestone to resolve. Any variation to the agreed project structure and timetable will be approved by full council. The parish council will be responsible for authorising any partial payments in accordance with the agreed project plan.

The project manager will provide weekly verbal updates to the Chair of council in addition to monthly reports to full council to monitor timely progress and ensure key milestones are met.

End-of-Phase reviews

Each phase of the project will be reviewed by full council before being signed off in accordance with Financial Regulations and best practice.

Definition Phase:

	Action	Details	start date	end date	Resource type	Time (hours)	Notes
1	Approach specialist sport ground contractor	Obtain specialist advice on the drainage issues on the Recreation ground	March 2024	March 2024	FC/PM	2	Also consider discussions with SGC flood team
2	Consider proposal to develop project	Recommended installation of main drainage and complete surface renewal	May 2024	May 2024	FC	0.5	Proposal more suited to dedicated sports fields. Concerns raised over costs and impact of proposal could necessitate the installation of a watering system.
3	Further advice and quotation	Obtain further specialist advice on the drainage issues	June 2024	June 2024	FC/PM	2	
4	Present proposal to council	Quotation for consideration and approval	17/07/24	17/07/24	FC	0.5	
4a	Council agrees budget required for project	Note contributions available	17/07/24	17/07/24	FC		Capitol £87273.71 Revenue £26419.92
4b	Council approves any delegated powers, reporting process, rationale and	In line with Financial Regulations	17/07/24	17/07/24	FC		

	aims and objectives						
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Funding

	Action	Details	start date	end date	Resource type	Time (hours)	notes
5	Apply for s106 funding	Submit expression of Interest (EOI)	29/07/24	29/07/24	PM	3	South Gloucestershire Council (SGC) application process below
5a		Check any planning requirements	29/07/24	29/07/24	PM		Online checks show planning permission not required
5b		Assessment of EOI	Sept 2024	Sept 2024	SGC		
5c		Decision and notification	14/10/24	14/10/24			
6	Utilities check	To ensure no risk from development to any underground services	23/10/24	23/11/24	PM	1	SGC service invoice to follow

Procurement

This project involves using specialist contractors. Recognised companies were approached and in accordance with Financial Regulations a suitably qualified contractor was appointed.

Communication plan

No*	Recreation ground	Description	Actions	Start date	End date
	Phase				
7	Pre-start of project	Liaison with sports clubs Publicity using all channels to announce installation	Liaison – Cllr Freestone working with sports teams and clubs Publicity Clerk as instructed by council using noticeboards, website, social media and newsletters as appropriate.	Spring 2025	Completion of works
8	Drainage	Publicity using all channels to announce phase of works	Liaison – Cllr Freestone working with sports teams and clubs Publicity Clerk as instructed by council using noticeboards, website, social media and newsletters as appropriate.	Spring 2025	Completion of works 2025
8a	Football pitch	Publicity using all channels to announce phase of works	Liaison – Cllr Freestone working with football club Publicity Clerk as instructed by council using noticeboards, website, social media and newsletters as appropriate.	Spring 2025	Completion of works 2027
8b	Cricket square	Publicity using all channels to announce phase of works	Liaison – Cllr Freestone working with cricket club Publicity Clerk as instructed by council using noticeboards, website, social media and newsletters as appropriate.	Spring 2025	Completion of works 2026
9	Evaluation		Collect feedback from community - methods to be decided	Ongoing	Completion of works

Programme of works

	Action	Details	start date	end date	Resource type	Time (hours)	Notes
10	Agree programme of works with contractor	Regular liaison with contractor	Spring 2025	Spring 2025	PM/LC		
10a	Reporting	Monthly reports to FC	Spring 2025	Ongoing during project	PM/LC		Standing agenda item for duration of the project
10b	Finalise start date	Report to council	Spring 2025	Spring 2025	PM		
10c	Agree permitted hours of work	Residential area - restrict workings to reasonable hours	Spring 2025	Spring 2025	PM/LC		
10d	Contractor provides PMP	Copy required prior to work commencing	Spring 2025	Spring 2025	PM		
10e	Contractor provides H&S plan/work safety plan	Safety working practise required at all times	Spring 2025	Spring 2025	PM		
10f	Contractor provides insurance	Copy required prior to work commencing	Spring 2025	Spring 2025	PM		
10g	Agree monitoring/reporting/site visits	Approved prior to work commencing	Spring 2025	Spring 2025	PM/LC		
11	Monitor progress	Ensure works in line with agreed PMP. Report to FC	ongoing	Ongoing during project	PM/LC		
11a	Drainage	Ensure works in line with agreed PMP. Report to FC	ongoing	Autumn 2025	PM/LC		
11b	Football pitch	Ensure works in line with agreed PMP. Report to FC	ongoing	2027	PM/LC		
11c	Cricket square	Start date July 2025	ongoing	2026	PM/LC		
12	Project sign off drainage	Must be authorised by full council	Spring 2025	Mid 2025	FC		
12a	Project sign off football pitch	Must be authorised by full council	Spring 2025	2027	FC		
12b	Project sign off cricket	Must be authorised by full council	Closed	2026	FC		

	square		season at end of 2025				
13	Evaluation	PM to present report to full council	ongoing	Project end	PM/FC		Evaluation at the end of each element of the project

Time plan

[illegible]

4. Stakeholder Management & Communication

Key Stakeholders:

Sports teams – football and cricket

User of the sports facilities

Sporting bodies – ensuring best practice guidelines followed at all times

Recreational users and surrounding residents - ensure good communications

Internal Policies, Processes and Statutory Requirements:

Adherence to Financial Regulations and appropriate legislation

Reasons, benefits and implications for key stakeholders for communications message:

Project will contribute to protecting the long-term future of sporting activities in Pucklechurch

Clubs can grow their membership and sports teams

Improved drainage and surfaces will help mitigate against some of the more damaging effects of climate change and will minimise any impact the Recreation ground may have on the surrounding area.

5. Key meetings

Meeting	Frequency	Attended by
Progress review meetings	weekly	PM and Chair of council
Project Board meetings	monthly	Full council and PM
Liaison meetings	As required	LC and contractor or sports teams

6. Project schedule / plan

Milestone	Details	Dates
Milestone 1	Complete Project Management Plan and sign off by Council Phase 1 installation of new drainage on Recreations ground	15/01/25
Milestone 2	Drawdown S106 funding and finalise project timescales	<i>By March 2025</i>
Milestone 3	Phase 1 installation of new drainage on Recreations ground	Autumn 2025
Milestone 4	Evaluation of drainage improvements	Summer 2026
Milestone 5	Phase 2 part 1 football pitch renovations - Multiple vertical and lateral aeration, top-dressing and oversee/fertilise pitch	Winter 2025
Milestone 6	Phase 3 Cricket pitch renovations in line with ECB standards	End 2025/early 2026
Milestone 7	Evaluation of cricket square improvements	Spring 2026
Milestone 8	Phase 2 part 2 football pitch renovations - Multiple vertical and lateral aeration, top-dressing and oversee/fertilise pitch	Winter 2026
Milestone 9	Phase 2 part 3 football pitch renovations - Multiple vertical and lateral aeration, top-dressing and oversee/fertilise pitch	Winter 2027
Milestone 10	Evaluation of football pitch improvements and close project	End 2027

All timescales are subject to weather conditions.

7. Procurement

Conducted in accordance with Financial Regulations and best values principles.

8. Tolerances

This project will be subject to the impact of weather and timescales may require adjustments.

9. Risks & Issues

Risk assessment:

“Risk is an uncertain event that if it occurs will have an effect on the achievement of an authority’s objectives” (JPAG 2021:47). Good risk management identifies what can go wrong and takes proportionate steps to avoid or manage consequences to protect council assets and prevent litigation and reputational damage. All risks will be identified; assessed’ addressed and reviewed in compliance with law including Accounts and Audit Regulations 2015; Proper Practices; Financial Regulations (FR17) and Standing Orders (SO18)

No	Description of risk	Likelihood of risk occurring	Impact if risk occurs	Severity	Owner	Mitigating action	Contingency action
	Purpose and need not well defined	Medium	High	High	FC	Complete rationale	Escalate to council including risk assessment of risks to public money
	Insufficient finance to meet project goals	Low	High	High	FC	Detailed application to South Gloucestershire Council with clear and supported business Capital budget exceed quotation	Appeal to SGC if rejected or fund from council reserves
	Insufficient maintenance funds poses risk for future	Low	Low	Low	FC	Substantial maintenance funds still remain.	Council committed to building contingency funds for future within annual precept
	Vat refund	Low	High	Low	PM	VAT reclaim will take PPC well over the £7.5K threshold. Need to inform local tax office well in advance of annual reclaim of VAT	Take professional advice
	Unrealistic public expectation	Low	Medium	Low	FC	Clear communication strategy including updated website page and regular social media posts. Regular reporting to council	Escalate to council
	Mitigation requirements incomplete	Low	Medium	Medium	FC	Approve project management plan PMP	Escalate to council to review

	Cost risks of long-term maintenance	Medium	Medium	Medium	FC	Regular monitoring of surfaces	Escalate to council who committed to including contingency costs in precept
	Contract	Medium	High	Medium	FC	Obtain signed contract/agreement	
	Potential for damage to hidden utilities (gas/water etc)	Low	High	High	PM	Ensure appropriate search undertaken. Check with insurance company. Provide information to contractor	Escalate to council and work with insurers in event of issues.
	Project schedule not understood	Low	Medium	Medium	PM	Reports to council	revisit schedule with council
	Project manager falls ill	Low	High	High	FC	FC fully briefed at all times. Comprehensive PMP	Escalate to council could buy in services as required
	Objections to scheme from immediate residents	Medium	Medium	Medium	FC	Clear communication strategy. Publicise measures to prevent nuisance or unreasonable noise. Provide opportunities to raise concerns	Escalate to council to consider legal risks.
	Misunderstandings over submitted proposals	Low	High	High	FC	Agreed programme of works to ensure total clarification.	Written evidence could be used in event of legal disputes
	Delays releasing s106 funds	Low	Medium	Low	PM	Liaise with South Gloucestershire Council to ensure applications submitted aligns to SGC review timescales	Serious delays escalate to council to raise with SGC
	Site risks during works	Low	High	Low	PM	contractor provide H&S plan, PMP, insurance, site fenced with safety fencing (HERAS)	
	Theft from site	Medium	Medium	Medium	PM	H&S plan and PMP. Insurance	
	Poor performance/ standard of works	Low	High	Medium	PM	PMP Regular reporting contractor PM & LC. Regular site visit	
	cost errors/increasing costs	Low	High	Low	PM	Fixed costs contract. Communication strategy. Meetings contractor PM & LC. Regular reports to FC	Escalate to council with full risk assessment report

	Unplanned work	Low	Low	Low	PM	Regular reviews with contractor PM. Liaison with LC. Manage if under delegated powers	Escalate to council with full report and cost analysis
	Conflict	Low	Low	Low	PM/LC	Mechanism for resolution of any conflict included as part of contract	Escalate to council. Take legal advice
	Acts of God for example, extreme weather, leads to loss of resources, materials etc	Low	High	High	PM	Insurance. Liaise with SG	Escalate to council with back up proposal

10 Benefits Realisation

All users of the Recreation ground will benefit immediately on completion of the project.

Control & Approval

Author:	Daphne Dunning	Approver / Title:	Project Manager
Document Version no:	1	Approval Date:	20 th November 2024
Document Version no:	v2	Approval Date:	15 th January 2025

Community Engagement pop-up meetings

**South Gloucestershire Council
Trading Standards
Scams and Rogue Trading
Thursday 23 January 2025 at
6:30pm**

Dear Community Engagement Forum member

You are invited to a virtual Pop-Up meeting to learn about South Gloucestershire Council's Trading Standards, focusing on scams and rogue trading.

Join us for an informative session and presentation by South Gloucestershire Council Trading Standards Officers.

During this online event, you will gain insights into the following topic and could ask questions on **Scams and Rogue Trading**.

Details of the event are as follows:

Thursday 23 January 2025 at 6:30pm

[Click here to join the South Gloucestershire Council Trading Standards Services Pop-Up meeting](#)

For more information, you can access the event flyer www.southglos.gov.uk/cef

If you have any questions, please feel free to reach out to the Community Engagement team via email at CommunityEngagement@southglos.gov.uk or by telephone at 01454 868113.

We look forward to seeing you there!

Kind regards,

Community Engagement Team

Community Development

Phone: 01454 868113 / Webpage: www.southglos.gov.uk/local-community-meetings/

South Gloucestershire Council, Department for Resources

Strategy, Engagement and Change Division

PO Box 1953

Bristol

BS37 0DE

WESTERN GATEWAY SUB-NATIONAL TRANSPORT BODY (WGSTB): A RESILIENT TRANSPORT NETWORK THAT WORKS FOR EVERYONE AND IS FIT FOR THE FUTURE, HELPING PEOPLE AND BUSINESSES THROUGHOUT THE WESTERN GATEWAY TO THRIVE WHILE PROTECTING OUR ENVIRONMENT

Stakeholder Briefing Note: WGSTB Strategic Investment Plan Consultation, December 2024

The Western Gateway, the sub-national transport body for Bath and North East Somerset, Bournemouth, Christchurch & Poole, Bristol, Dorset, Gloucestershire, North Somerset, South Gloucestershire, Wiltshire, and the West of England Combined Authority, is conducting a public consultation on its draft Strategic Investment Plan (SIP).

The SIP is a Department for Transport requirement for STBs to develop and maintain a pipeline of future schemes. The SIP builds on our [Strategic Transport Plan \(STP\)](#) and fulfils three important functions:

- 1) Identifies regional transport proposals that are best able to deliver the aims of our Strategic Transport Plan (STP).
- 2) Enables us to respond to calls from the Department for Transport or other bodies to provide a prioritised list of investment opportunities in the region, in response to policy or funding opportunities.
- 3) Maintains an inventory of regional-level schemes proposed by our partner authorities.

The SIP identifies and prioritise transport schemes and projects that reflect national and regional policies and best meet the needs of the user. The proposals included in the SIP are only those that are significant to the region as a whole and which can be started by 2035. The SIP is not intended to render judgment on the basic merit of each proposal; rather, it evaluates its capacity to contribute to the objectives of the adopted STP at a high level.

You can access the SIP on our consultation page [here](#)

CONSULTATION AND EVENTS

Our consultation on the draft SIP and the Strategic Environmental Assessment will be opened from 20 December 2024 to 2 February 2025, and we are inviting stakeholders to review the SIP and provide feedback to the Western Gateway through a short online survey that is hosted on the Participatr platform on our website [here](#)

Webinars: Western Gateway will be hosting free online webinars via MS Teams in December 2024 and January 2025 at midday and early evening, open to all individuals who are interested in learning more about the SIP. The first webinar was conducted on December 19, 2024 from 12:00 to 13:00 and 18:00 to 19:00, and second webinar will be on January 16, 2024, from 12:00 to 13:00 and 18:00 to 19:00. You can watch the first webinar [here](#) and you can register for the second one using any of the links below:

- [Event ticket for Thursday January 16 at 12:00 - 13:00](#)
- [Event ticket for Thursday January 16 at 18:00 - 19:00](#)

Share: Help spread the work and share our consultation with others. Please feel free to share this briefing and the link with your networks. We are also promoting the SIP via our social media platforms, and we would be grateful for your assistance in distributing the content on your own platforms.

- LinkedIn: <https://www.linkedin.com/company/western-gateway-stb/>
- X (formerly Twitter): <https://x.com/WestGatewaySTB>

Evidence Base: We have produced a regional transport evidence base to create a strong understanding of how the Western Gateway works and what will bring the biggest benefits to the region. Our numerous studies from our technical programme and evidence bases also provide recommendations for schemes and interventions, all of which were considered for inclusion in the SIP. Please visit this link to access our extensive technical programme:

<https://westerngatewaytransport.org.uk/our-work/>.

WHAT HAPPENS NEXT

After the consultation ends, we will give time to evaluate and analyse all responses, utilizing the feedback from the consultation and the modelling result of impacts of prioritised proposals to finalize the SIP. The final draft will then be submitted to the Western Gateway STB Partnership Board to approve its adoption.

If adopted, we expect to publish and promote the final SIP on our website in April 2025 after the local election and submit the document to Department of Transport.

To keep up to date with the work of the Western Gateway, you can join our mailing list here:

<https://westerngatewaytransport.org.uk/news/> or contact us at westerngatewaystb@westofengland-ca.gov.uk to be included in the subscription list.

ABOUT WESTERN GATEWAY STB

The Western Gateway is one of seven sub-national transport bodies in England. We work with our nine constituent local authorities to take a strategic overview of transport, helping to champion and protect the region, prioritise strategic transport interventions and work cooperatively beyond local boundaries to speak with a “single voice” on regional transport issues. Sub-national Transport Bodies were established as part of the Cities and Local Government Act 2016.

Formed in 2018, we are a partnership established to transform transport and boost economic growth for the Western Gateway region. Our role is to guide and advise government on our regional transport priorities and investment by developing and maintaining a regional transport strategy. Our work is aimed at enhancing strategic cross-boundary connectivity and complements the work of our local authorities to enhance local connectivity.

More information is available on our website, <https://westerngatewaytransport.org.uk/>, or you can contact us by emailing westerngatewaystb@westofengland-ca.gov.uk.

PRECEPT LEAFLET 2025/26

Pucklechurch parish council as the first tier of local government deals with local parish issues and helps ensure the collective voice of the community is heard. In addition, it provides a range of public services to our residents from litter and dog bins to open spaces and play areas as well as offering allotment gardens, operating a burial ground and giving grants to support local groups who benefit Pucklechurch parish.

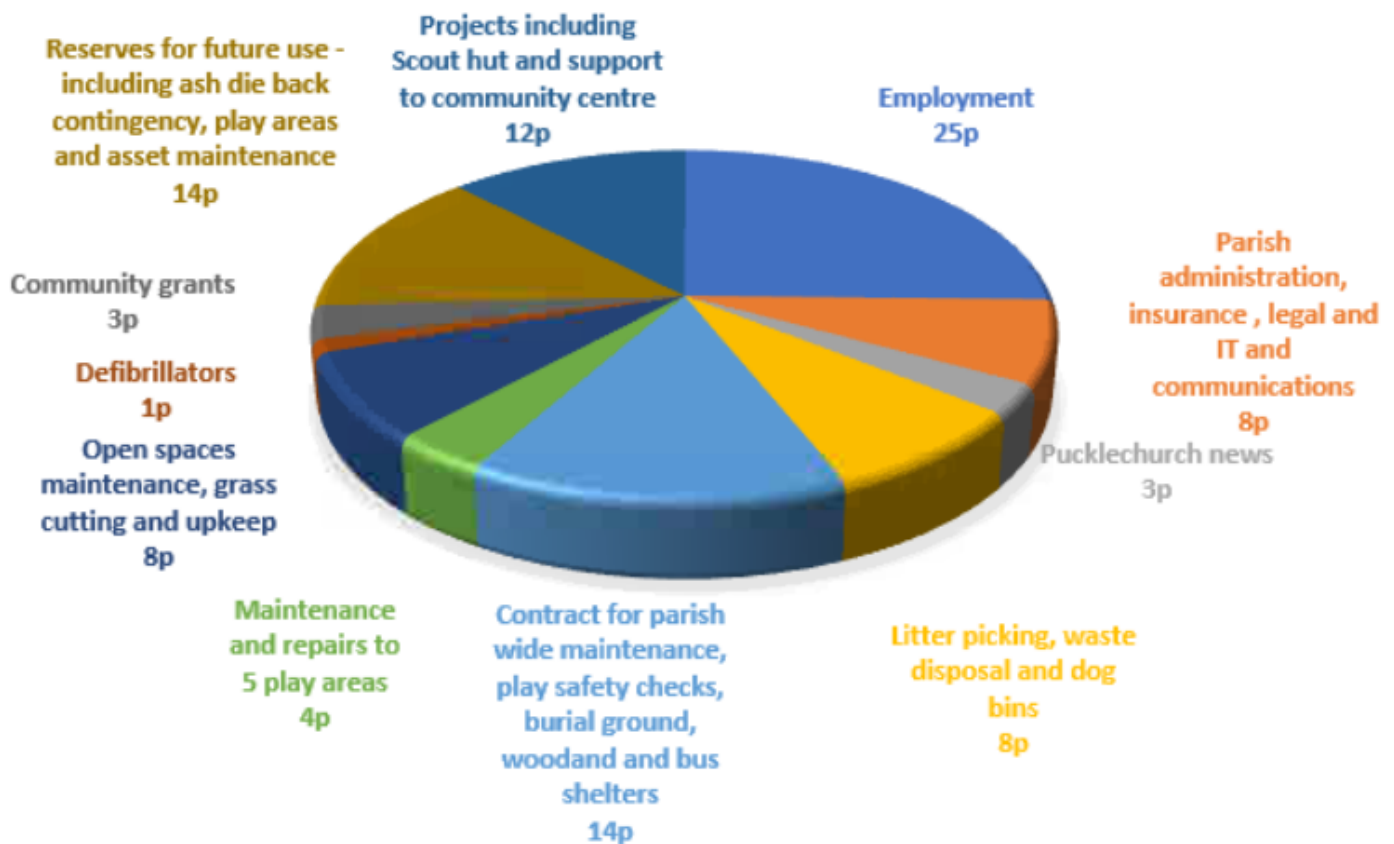
To provide these services, the parish council is able to raise a form of council tax known as a precept which is collected on our behalf by South Gloucestershire Council and is included in your council tax bill.

In setting the budget for 2025/26, the parish council has carefully considered what the community has been saying is important to it. This includes:

- upgrading or replacing existing play equipment
- safeguarding the future of the Scouts hut
- supporting improvements at the Community Centre.

The precept request for 2025/26 is £146,960.00 which equates to a rise of 50p per week for a Band D property although many households in the parish are Band A-C and will pay less.

BREAKDOWN OF EVERY £1 SPENT BY PUCKLECHURCH PARISH COUNCIL



In addition to the above, during 2025 the parish council will be embarking on a project to improve both the drainage and the sports pitches on the Recreation ground. This uses S106 funds from the Oaktree Avenue development amounting to £87,273.71 capital and £26414.92 revenue for future maintenance. It is also hoped that agreement can be reached with South Gloucestershire Council to use £60K S106 funds ringfenced for natural and semi-natural open space projects to provide a new biodiverse wildlife haven and community asset which will benefit the parish and South Gloucestershire both now and for the future.